



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, August 14, 2025 beginning at 8:30 am in person at the Todd County Historic Courthouse, Commissioner's Board room located at 215 1st Ave S, Long Prairie, MN 56347.

Agenda Item #

Presenter

1. Routine Business

- | | |
|--|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from July 10, 2025 Board Meeting | Secretary |
| 1.6. Act on Approving Program Summary Report—July 2025 | Treasurer |
| 1.7. Call for Conflict of Interest | Chairperson |

2. Reports

- | | | |
|--|-------------|--------|
| 2.1. Commissioners' Report | Byers/Denny | 5 min |
| 2.2. Director | Ossefoort | 5 min |
| 2.3. SWCD Manager Report and Mid-Year POA Report | Anton | 10 min |
| 2.4. Manager Report on Staff Accomplishments | Anton | 2 min |
| 2.5. Staff Visual Report | Pratt | 5 min |
| 2.6. NRCS Report | Thoma | 5 min |
| 2.7. FSA Report | Fellbaum | 5 min |
| 2.8. 1W1P – Sauk- Policy Committee Thursday, August 21, 2025 1:00@ SRWD office | Williamson | 2 min |
| 2.9. 1W1P – Red Eye- no update | Wendel | 2 min |
| 2.10 1W1P – Long Prairie- CCRP Incentive Grant is fully encumbered | Katterhagen | 2 min |
| 2.11. 1W1P – Crow Wing- no update | Wendel | 2 min |
| 2.12. 1W1P – Mississippi-Brainerd- no update | Bebus | 2 min |
| 2.13. BWSR Report / mini-training session | Mayers | 10 min |

3. Decisions needed for encumbering cost-share funds

- | | | |
|---|--------------------|-------|
| 3.1. Alexis Hughes – C22-7830 –Well Sealing - \$468.75 | Katterhagen | 2 min |
| 3.2. Batts- FY23 LP LCCMR- Forest Stewardship Plan- \$1,200 MAX | Moore | 2 min |
| 3.3. Fritz- FY23 LP LCCMR- Forest Stewardship Plan- \$592.50 | Christiansen/Moore | 2 min |
| 3.4. Ron Pallow- FY24 Conservation Contracts- \$1,125 | Anton | 2 min |
| 3.5. James Julig- - Livestock Access Control- \$13,304.20 (total) | Christiansen | 4 min |
| C24-088 Sauk River WBIF = \$5,625 | | |
| FY24 Conservation Contracts = \$1,653.38 | | |
| Feedlot Performance = \$6,025.82 | | |
| 3.6. Brunn- C24-0088- Sauk River WBIF-Shoreline Stabilization- \$16,275 | Votruba | 4 min |
| ^^Great example of what unmediated stormwater do to a lakeshore property | | |
| 3.7 Kyle and Joelle Anderson- C24-0088 Sauk River WBIF – Shoreline Stabilization- \$18,633.15 | | |
| Approval pending Sauk River 1W1P Steering Committee Determination | Votruba | 4 min |
| 3.8 Big Swan Lake Association- C25-0169- Two Phase Alum Treatment- \$490,608 | Anton | 4 min |
| 3.9 Mark Zastrow- P25-0471 LP CCRP Incentive Payment -\$7,420 | Anton | 4 min |
| 3.10 Tentative: John Houle-FY23 LP LCCMR- Forest Stewardship Plan- \$1200 MAX | Anton | 1 min |
| 3.11 Tentative: Mayer- C24-0088 Sauk River WBIF Gully erosion/shore stabilization-TBD | | |
| | Votruba | 2 min |

- | | |
|--|--------------|
| 3.12 David Rach- Soil Health Practice- TBD | Scheve 2 min |
| 3.13 Greg Hulinsky- Soil Health Practice- TBD | Scheve 2 min |
| 3.14 Rick Baum, JR. -C24-0198 Mississippi River Brainerd - \$1,302.54 – Cover Crop | Scheve 2 min |
| 3.15 Jacob Colby- Soil Health Practice- TBD | Scheve 2 min |
| 3.16 Paul Cebulla- Soil Health Practice- TBD | Scheve 2 min |

4. Decisions needed for cost-share contract amendments

- 4.1. Mark and Lou Thielen- Request for additional funding – Feedlot Performance Funds - \$391.48
Pratt 2 min

5. Decision needed for payment of cost-share funds

- 5.1. Mark and Lou Thielen- C23-3483 Long Prairie WBIF - \$13,837.31 & Feedlot Performance funds - \$391.48 for a total of \$14,228.79 – Pit Closure
Pratt 2 min
- 5.2 Tentative: Lindquist- TBD
Votruba 3 min
- 5.3 Murch- FY24 Crow Wing- Forest Stewardship Plan on 199 ac Pay out Request- \$1200 MAX
Total Cost of Forest Stewardship Plan was \$2390
Anton 1 min
- 5.4 Middendorf- Feedlot Performance Credits- Pit investigation in the LP watershed- \$1125.
Full cost of the Pit Investigation=\$1500. Discussion on the results of pit investigation. Anton 5 min

Staff can be dismissed at this time

6. Decisions needed for operations- Please read these draft documents ahead and contact manager with any concerns to aid in decision making

- 6.1. WCA resolution (tabled from July)
Ossefoort 2 min
- 6.2. Board Support for SWCD “Shoreline Landowner Checklist” outreach document.
Anton 2 min
- 6.3. Review and approve Tennessen Warning updated to include partnering entities.
Anton 2 min

7. Discussion items

- 7.1. Draft 2026 Budget for Todd Soil and Water (Fund 79)- plan to meet with Finance Committee prior- Other supervisors will be provided a draft document at the meeting and given a month to review before projected approval in September, 2025.
- 7.2. Review of Tree Rental Agreement Rental period beginning September 1, 2025

8. Informational- to be found inside your folders

- 8.1. Project Status Report
- 8.2. 2nd Friday of the month – Radio Show
- 8.3. August 19, 2025 – The Future of Tillage: A Strip-Till Event – Partnership Outreach Event (in packet)
- 8.4. September 10 & 11, 2025 – SWCD Governance 101 – Holiday Inn, St. Cloud, MN -Registration open
- 8.5. September 18, 2025 – Todd County Enviro Fest
- 8.6. September 25, 2025 –Soil Health and Grazing on Lake Latimer Event
- 8.7. FY2026 Ob Well Grant Agreement was sign and approved on July 7, 2025 in the amount of \$6240
- 8.8. FY2026 Soil Health Grant was signed by manager on August 5, 2025 in the amount of \$180,000 plus- waiting for BWSR signature
- 8.9. Management/ Chair approval (06.12.2025) to encumber to use Crow Wing WBIF dollars to fund Anthony Murch’s FSP @ \$1200 MAX- forgot to add this into July’s information
- 8.10. Management approval per policy to use Feedlot Performance credits for Middendorf Pit Investigation- December 2024- tentative payout today

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, September 11, 2025 at 8:30 a.m. at Todd County Historic Courthouse located at 215 1st Ave S, Long Prairie, MN 56347.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the July 10, 2025 Regular Board Meeting

Chairperson Wendel called the Thursday, July 10, 2025 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse in the Commissioner's Board room located at 215 1st Ave S, STE 104, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Barb James, Tom Williamson and Larry Bebus.

Absent: Dale Katterhagen.

Others present in person were: Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Alyssa Scheve, Conservation Technician, Jessica Moore, Conservation Technician, Luke Thoma, NRCS, Alex Fellbaum, FSA, Bob Byers, County Commissioner, Tim Denny, County Commissioner and Darren Mayers, Board Conservationist.

Mayers joined the meeting at 8:36 a.m.

Wendel asked if there were any additions or corrections to the agenda. Williamson made a motion, seconded by Bebus to accept the revised agenda for the regular July 10, 2025 meeting.

2.2. Remove – Director's Report

2.12. Add – Attributes of Exceptional Boards

5.2. Add – or to be determined by the board

5.3. Add on – JV Feeder (Joe Varner) request for partial payment

6.2. Add on – Approval to continue contracting with West Central Technical Service Ara for Todd SWCD to Nutrient Management Planning services for Area 2

6.3. Add on – Approve Letter of Support as a partner in the Mississippi River Brainerd Watershed collaborative in partnering to host the We are Water MN traveling exhibit in Little Falls.

7.1. Remove – Update on the RCPP Soil Health Funding

Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Williamson to approve the minutes as distributed from the June 12, 2025 regular board meeting. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review June 2025 Treasurer's Report. James made a motion, seconded by Williamson to accept June's 2025 Treasurer's Report with receipts totaling \$8,048 and disbursements totaling \$65,580.34. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. None was reported.



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Mayers entered the meeting at 8:36 a.m.

Celebrations: The board celebrated a well attended 2025 Summer Conservation Tour and Welcomed Jessica Moore. Moore introduced herself.

Reports:

Commissioner's Report: Commissioner Byers reported County Finance committee is reviewing budgets. Commissioner Denny reported he heard the Conservation Bus Tour was a success.

Director Report: No report.

SWCD Manager Report: See printed report that was provided at the meeting for more details. Anton reviewed the different projects that have complications, she has been attending various meetings and working on reporting.

Staff Updates: Anton reported Pratt has been busy reviewing a feedlot permit, attending trainings and worked the fair booth. Anton reported Scheve has been busy with meetings, trainings, planning outreach events and worked the fair booth. Anton reported Votruba had one non-compliant buffer; which now is in compliance with the buffer law, and worked one WCA notice. Anton reported Christiansen is attending trainings, worked the fair booth and reported there is one WCA violation. Anton reported Moore is attending trainings and site visits with the technicians.

Staff Visual Report: S. Katterhagen presented her visual report. S. Katterhagen highlighted on top of handling Todd SWCD financials and all the grant tracking she also coordinates and participates in a lot of outreach events.

NRCS Report: Thoma reported EQIP deadline is earlier for applicant ranking and the budget is tight for funding. NRCS is also is busy with conducting field visits.

FSA Report: Fellbaum informed the board he started in Todd County in January. He reported FSA is busy with administrating FSA programs. On Thursdays the loan program committee is in the Long Prairie office.

1W1P- Sauk River Report: No report. Williamson noted he did attend the JD2 planning meeting in Osakis.

1W1P Red Eye Report: No report.

1W1P Long Prairie Report: No report.

1W1P Crow Wing Report: No report.

1W1P Mississippi Brainerd Report: No report.

BWSR Report: Mayers gave a presentation on Attributes of Exceptional Boards.



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1. Work as Team
2. Roles and Responsibilities
3. Board and Staff Relationships
4. Effective Meetings
5. Accountability
6. Continue learning and development

Fellbaum left the meeting at 9:23 a.m.

Decisions needed for encumbering cost share funds:

Williamson made a motion, seconded by Bebus to approve encumbering C25-0310 Crow Wing WBIF cost share funds for Derek Wiese, C#20250710-3.1 in the amount of \$973.50 for a cover crop project. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Bebus to approve encumbering C24-0198 Mississippi River Brainerd WBIF cost share funds for Jason Zander, C#20250710-3.2 in the amount of \$20,115 for a shoreline protection project. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Decisions needed for cost share contract amendments: No amendment request.

Decision needed for payment of cost share funds:

Bebus made a motion, seconded by Williamson to approve payment of C24-0198 Mississippi River Brainerd WBIF cost share funds for David Sternitzke and Edna Pampy, C#20250508-3.4 in the amount of \$4,884 for a critical area planting project. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by James to approve partial payment of C22-7830 Red Eye WBIF 2.0 cost share funds for Jeremy Arvidson, C#20240314-3.9 in the amount of \$17,437.50 for a pit closure project.

Board discussion: The board discussed the partial payment. If the landowner doesn't complete the seeding he will need to pay back his partial payment as the seeding was part of the plan. Pratt informed the board the seed has been purchased, just waiting for the rain to stop.

Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

James made a motion, seconded by Bebus to approve partial payment of FY2025 Riparian Aid cost share funds for JV Feeders (Joe Varner), C#20250313-3.3, in the amount of \$44,216.15 for an ag waste project. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Commissioner Denny left the meeting at 10:02 a.m.

Pratt, Votruba, Scheve and Moore left the meeting at 10:02 a.m.



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Decisions needed for operations:

The board reviewed the resolution accepting delegation of the Wetland Conservation Program from Todd County. The board tabled the resolution. Board requested to add a procedure on how to discontinue the resolution per the recommendation of Anton.

Williamson made a motion, seconded by Bebus to approve agreement with West Central Technical Service Area for Todd SWCD to provide Nutrient Management Planning services for Area 2 in returned for reimbursement of services rendered from July 1, 2025-June 30, 2026. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Williamson made a motion, seconded by James to approve letter of support from Todd SWCD as partner in the Mississippi River Brainerd Watershed Collaborative in partnering with the Franciscan Sisters of Little Falls, Chamber of Commerce and Tourism, Morrison SWCD, the Mississippi River Sartell Watershed Collaborative and Great River Arts to host the We are Water MN traveling exhibit. Affirmative: Wendel, James, Williamson and Bebus. Motion Carried.

Discussion Items:

Update on RCPP Soil Health funding was removed from the agenda.

Update from the AREA II Meeting that was held on June 25, 2025: In the future there will be limited BWSR competitive grant funds to apply for, AIS funding will be cut in the future, soil health delivery funds will be coming soon and SWCD AID funding will be reduced.

Board discussed the MASWCD resolution process. Board consensus they would like Anton (manager) to summarize MASWCD resolutions for the board when it comes time for them to vote.

The board nominated Katterhagen to attend the Long Prairie Lions Club meeting on Monday, July 28, 2025 to request donation for Enviro Fest.

Informational:

The project status report was provided at the meeting.

Soil and Water participates in open-mic the 2nd Friday of each month.

The Future of Tillage a strip till event will be held on August 19, 2025.

SWCD Governance 101 training will be held September 10 & 11, 2025 at the Holiday Inn, St. Cloud, MN. Bebus will be attending the event.

Enviro Fest will be held on Thursday, September 18, 2025.



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Chairperson Wendel adjourned the meeting at 10:30 a.m.

Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Barb James, Secretary

Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 7/1/2025	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 7/31/2025
District Savings Account	\$ 278,767.35				\$ 278,767.35
Change Fund	\$ 20.00				\$ 20.00
General/Misc. Revenue/MCIT	\$ 2,792.76	\$ 250.00			\$ 3,042.76
Tree Program	\$ 17,477.67		\$ 726.00		\$ 16,751.67
Todd County Allocation	\$ -	\$ 20,000.00			\$ 20,000.00
District Operations	\$ (6,470.05)		\$ 1,913.20		\$ (8,383.25)
MPCA Feedlot Program/County Program - FY25	\$ 128,875.39				\$ 128,875.39
County Appropriation for Feedlot Program	\$ -	\$ 92,209.00			\$ 92,209.00
Feedlot Performance funds	\$ 4,215.16	\$ 22,660.29			\$ 26,875.45
NRBG Water Plan Funds/County Program - FY25	\$ 17,851.00				\$ 17,851.00
Water Plan Levy	\$ 5,049.68				\$ 5,049.68
NRBG Wetland Program Funds/County Program - FY25	\$ 8,425.72				\$ 8,425.72
County Appropriation for Wetland Program	\$ -	\$ 29,544.00			\$ 29,544.00
Todd County AIS Program/County Program	\$ 27,568.72		\$ 29,270.63		\$ (1,701.91)
Todd County Riparian AID Education	\$ 9,653.89				\$ 9,653.89
Todd County Riparian AID Cost Share Program - 2024	\$ 45,143.22				\$ 45,143.22
Todd County Riparian AID Cost Share Program - 2025	\$ 66,078.00		\$ 44,216.15		\$ 21,861.85
MN State Grant	\$ (292.48)				\$ (292.48)
Ob Well Program	\$ (3,900.00)	\$ 6,240.00			\$ 2,340.00
FY2025 Conservation Delivery	\$ -				\$ -
C24-0174 Soil Health Practitioner Grant / Staffing	\$ 156,680.50		\$ 646.17		\$ 156,034.33
2024 MN Grant SWCD AID	\$ 4,110.57		\$ 846.63		\$ 3,263.94
2025 MN Grant SWCD AID	\$ 172,120.15				\$ 172,120.15
2026 MN Grant SWCD AID		\$ 68,848.06			\$ 68,848.06
FY2025 Buffer Implementation	\$ 15,118.95				\$ 15,118.95
FY2024 Conservation Contracts	\$ 9,250.41				\$ 9,250.41
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
P25-0558 MN Soil Health Delivery Grant C/S	\$ 11,912.58				\$ 11,912.58
P25-0558 MN Soil Health Delivery Grant Project Development	\$ (419.82)				\$ (419.82)
P25-0558 MN Soil Health Delivery Grant Technical Assistance	\$ -				\$ -
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 60,063.03				\$ 60,063.03
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 64,741.12		\$ 600.00		\$ 64,141.12
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 18,980.59				\$ 18,980.59
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ (61,286.54)				\$ (61,286.54)
P25-0471 2025 - Long Prairie Watershed CRP Incentive Grant	\$ 49,936.80				\$ 49,936.80
C25-0196 Long Prairie Collaborative WBIF 2025 Admin	\$ 82,233.77		\$ 1,773.21		\$ 80,460.56
C25-0196 Long Prairie Collaborative WBIF 2025 PD	\$ 146,534.33		\$ 1,777.32		\$ 144,757.01
C25-0196 Long Prairie Collaborative WBIF 2025 TA	\$ 121,595.68				\$ 121,595.68
C25-0196 Long Prairie Collaborative WBIF 2025 CS	\$ 118,634.75				\$ 118,634.75
C25-0169 Big Swan Phosphorus Grant Tier 1	\$ 312,179.09				\$ 312,179.09
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -		\$ 17,437.50		\$ (17,437.50)
C25-0118 Red Eye One Watershed, One Plan Reimbursement - Grant #3	\$ -				\$ -
Sauk River One Watershed, One Plan Technical Reimbursement Grant #1	\$ -				\$ -
Sauk River One Watershed, One Plan CS Reimbursement Grant #1	\$ -				\$ -
C24-0088 Sauk River One Watershed, One Plan - Reimbursement Grant #2	\$ (2,493.86)				\$ (2,493.86)
C24-0198 Mississippi River One Watershed - Implementation	\$ (9,992.29)		\$ 4,884.00		\$ (14,876.29)
FY2023 Red Eye Watershed LCCMR Grant	\$ -				\$ -
FY2023 Long Prairie Watershed LCCMR Grant	\$ (35,077.88)				\$ (35,077.88)
MN Ag Water Program/Partnership- Reimbursement	\$ -				\$ -
WCTSA Nutrient Management/Partnership Reimbursement	\$ -				\$ -
TOTAL	\$ 1,855,461.96	\$ 239,751.35	\$ 104,090.81	\$ -	\$ 1,991,122.50

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Tom Williamson, District Treasurer

Date

ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort: 1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals: 1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis: 1 Cash Only This Basis?: No

Print YTD Totals: No

Type of Report: 1 1 - DETAIL
2 - ABBREVIATED

Specific Dates: From: 07/01/2025 Thru: 07/31/2025

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603



SC	Tran	Type	Vendor	G/L	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr		
				Mont	NUMBER	DATE			Number	Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT - CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5801 - MISCELLANEOUS REVENUE												
RE	RE		Todd County Soil & Water	07/2025	147192	07/24/2025	222	100.00 -	Enviro Fest - Magnifi			1
RE	RE		Todd County Soil & Water	07/2025	147192	07/24/2025	222	150.00 -	Enviro Fest - Tri-County Stock			1
79-603-000-0000-5801 - MISCELLANEOUS REVENUE							Total	250.00 -				
79-603-000-0000-6103 - PER DIEM												
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	125.00	Conservation Tour		6-18-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	125.00	AREA II Meeting		6-25-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	125.00	Osakis Lake Analysis Workshop		7-8-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	125.00	SWCD Board Meeting		7-10-25	1
DI	DI		17255-JAMES/BARBARA	07/2025	905235	07/14/2025	333	125.00	Conservation Tour		6-18-25	1
DI	DI		17255-JAMES/BARBARA	07/2025	905235	07/14/2025	333	125.00	SWCD Board Meeting		7-10-25	1
DI	DI		23002-WENDEL/WAYNE	07/2025	244829	07/14/2025	333	125.00	SWCD Board Meeting		7-10-25	1
DI	DI		9450-WILLIAMSON/THOMAS	07/2025	905246	07/14/2025	333	125.00	Conservation Tour		6-18-25	1
DI	DI		9450-WILLIAMSON/THOMAS	07/2025	905246	07/14/2025	333	125.00	AREA II Meeting		6-25-25	1
DI	DI		9450-WILLIAMSON/THOMAS	07/2025	905246	07/14/2025	333	125.00	Osakis Lake Analysis Workshop		7-8-25	1
DI	DI		9450-WILLIAMSON/THOMAS	07/2025	905246	07/14/2025	333	125.00	SWCD Board Meeting		7-10-25	1
79-603-000-0000-6103 - PER DIEM							Total	1,375.00				
79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS												
DI	DI		11418-MASWCD	07/2025	244884	07/28/2025	333	275.00	SWCD Governance Trng - Bebus		Todd SWCD	1
79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS							Total	275.00				
79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)												
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	26.60	Mileage		6-18-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	26.60	Mileage		6-25-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	33.60	Mileage		7-8-25	1
DI	DI		12811-BEBUS/LARRY	07/2025	244787	07/14/2025	333	26.60	Mileage		7-10-25	1
DI	DI		17255-JAMES/BARBARA	07/2025	905235	07/14/2025	333	26.60	Mileage		6-18-25	1
DI	DI		17255-JAMES/BARBARA	07/2025	905235	07/14/2025	333	26.60	Mileage		7-10-25	1
DI	DI		23002-WENDEL/WAYNE	07/2025	244829	07/14/2025	333	26.60	Mileage		7-10-25	1
DI	DI		9450-WILLIAMSON/THOMAS	07/2025	905246	07/14/2025	333	19.60	Mileage		6-18-25	1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	9450-WILLIAMSON/THOMAS		07/2025		905246	07/14/2025	333	19.60	Mileage		6-25-25	1
DI	DI	9450-WILLIAMSON/THOMAS		07/2025		905246	07/14/2025	333	11.20	Mileage		7-8-25	1
DI	DI	9450-WILLIAMSON/THOMAS		07/2025		905246	07/14/2025	333	19.60	Mileage		7-10-25	1
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total										
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	1129-MN DEPT OF REVENUE		07/2025		1104	07/16/2025	333	726.00	Q2 Soil & Water Sales Tax			1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS Total										
			PROGRAM 000 - PROGRAM Total										
			2,389.20										
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI	20400-THE LAMAR COMPANIES		07/2025		244822	07/14/2025	333	300.00	Drinking Water Billboard		117181522	1
DI	DI	20400-THE LAMAR COMPANIES		07/2025		244890	07/28/2025	333	300.00	Drinking Water Billboard		117266177	1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP Total										
			600.00										
			PROGRAM 518 - C23-3483 LP Total										
			600.00										
			COLLABORATIVE FY23 WBIF										
			PROGRAM 519 - SWCD AID										
			79-603-519-0000-5301 - MN GRANT-SWCD AID										
RE	RE			07/2025		147121	07/18/2025	222	68,848.06 -	Soil Water Conservation Aid			1
			79-603-519-0000-5301 - MN GRANT-SWCD AID Total										
			68,848.06 -										
			79-603-519-0000-6844 - EDUCATION EXPENSE-SWCD AID										
DI	DI	12016-LONG PRAIRIE LEADER		07/2025		59080	07/18/2025	333	395.00	Ad - Water Testing @ Fair		18118	1
DI	DI	3245-KEYL KXDL HOTROD RADIO		07/2025		244849	07/21/2025	333	250.00	Radio Ads - NitrateClinic@Fair		877953	1
DI	DI	9594-US BANK		07/2025		1107	07/23/2025	333	104.85	Coborn's - SWCD Tour			1
DI	DI	9594-US BANK		07/2025		1107	07/23/2025	333	11.98	Casey's - SWCD Tour			1
DI	DI	9594-US BANK		07/2025		1107	07/23/2025	333	84.80	Walmart (Baxter) - SWCD Tour			1
			79-603-519-0000-6844 - EDUCATION EXPENSE-SWCD AID Total										
			846.63										
			PROGRAM 519 - SWCD AID Total										
			68,001.43 -										
			PROGRAM 523 - C22-7830 RED EYE 1W1P										
			79-603-523-0000-6807 - COST SHARE EXP-C22-7830 RED EYE 1W1P										
DI	DI	17941-ARVIDSON/JEREMY		07/2025		244832	07/21/2025	333	17,437.50	Cost Share Payment			1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
			79-603-523-0000-6807 - COST SHARE EXP-C22-7830 RED EYE				Total	17,437.50					
			PROGRAM 523 - C22-7830 RED EYE				Total	17,437.50					
							1W1P						
			PROGRAM 526 - C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI										
			79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP IM										
DI	DI	17938-DAVID STERNITZKE & EDNA PAMPY	07/2025	244843	07/21/2025	333		4,884.00	Cost Share Payment	CriticalAreaPlanting			1
		79-603-526-0000-6807 - COST SHARE EXP:MISS-BRAINERD CWMP				Total		4,884.00					
		PROGRAM 526 - C24-0198 MISS-BRAINERD CWMP IMPLEMENTATI				Total		4,884.00					
			PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF										
			79-603-528-0000-6806 - ADMINISTRATION EXP-C25-0196 LP COLLA										
DI	DI	9900-MORRISON SWCD	07/2025	244886	07/28/2025	333		1,773.21	Reimb: Q2 Proj Develop	LPWBIF2503			1
		79-603-528-0000-6806 - ADMINISTRATION EXP-C25-0196 LP				Total		1,773.21					
		79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP COLL											
DI	DI	9900-MORRISON SWCD	07/2025	244886	07/28/2025	333		1,777.32	Reimb: Q2 Proj Develop	LPWBIF2503			1
		79-603-528-0000-6810 - PRJ DEVELOPMENT EXP-C25-0196 LP				Total		1,777.32					
		PROGRAM 528 - C25-0196 LONG PRAIRIE COLLABTV FY25 WBIF				Total		3,550.53					
			PROGRAM 551 - FEEDLOT										
			79-603-551-0000-5947 - COUNTY APPROPRIATION (FEEDLOT MATCH										
RE	RE	Todd County Soil & Water	07/2025	147087	07/15/2025	222		92,209.00 -	County Required Match for Feed				1
		79-603-551-0000-5947 - COUNTY APPROPRIATION (FEEDLOT				Total		92,209.00 -					
		PROGRAM 551 - FEEDLOT				Total		92,209.00 -					
			PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174										
			79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH PRACTITIONER										
DI	DI	20289-TODD CO MIS DEPT	07/2025	244864	07/21/2025	333		646.17	Portable Speaker-Field Events				1
		79-603-559-0000-6806 - ADMIN EXP-SOIL HEALTH				Total		646.17					
		PROGRAM 559 - SOIL HEALTH PRACTITIONER PSTN C24-0174				Total		646.17					
			PROGRAM 564 - WCA GRANT										
			79-603-564-0000-5947 - COUNTY APPROPRIATION(WCA)										

ACCOUNT ACTIVITY REPORT

From: 07/01/2025 Thru: 07/31/2025

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Report Basis: 1

SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-564-0000-5947 - COUNTY APPROPRIATION(WCA)										
RE	RE	Todd County Soil & Water	07/2025	147087	07/15/2025	222	29,544.00 -	County General WCA Allocation				1
		79-603-564-0000-5947 - COUNTY APPROPRIATION(WCA) Total					29,544.00 -					
		PROGRAM 564 - WCA GRANT Total					29,544.00 -					
		PROGRAM 571 - OB WELL MONITORING GRANT										
		79-603-571-0000-5301 - MN GRANT(OB WELLS DNR)										
RE	RE	State of MN - DD	07/2025	147180	07/24/2025	222	6,240.00 -	FY2025 Funding/Reimbursement				1
		79-603-571-0000-5301 - MN GRANT(OB WELLS DNR) Total					6,240.00 -					
		PROGRAM 571 - OB WELL MONITORING GRANT Total					6,240.00 -					
		PROGRAM 583 - COUNTY RIPARIAN AID										
		79-603-583-0000-6807 - COST SHARE EXP-COUNTY RIPARIAN AID										
DI	DI	17794-VARNER/JOE	07/2025	244828	07/14/2025	333	44,216.15	Cost Share Payment				1
		79-603-583-0000-6807 - COST SHARE EXP-COUNTY RIPARIAN Total					44,216.15					
		PROGRAM 583 - COUNTY RIPARIAN AID Total					44,216.15					
		PROGRAM 584 - GENERAL COUNTY ALLOCATION										
		79-603-584-0000-5947 - GENERAL CO APPROP(FEEDLOTS & PF MATC										
RE	RE	Todd County Soil & Water	07/2025	147087	07/15/2025	222	20,000.00 -	County General SWCD Allocation				1
		79-603-584-0000-5947 - GENERAL CO APPROP(FEEDLOTS & PF Total					20,000.00 -					
		PROGRAM 584 - GENERAL COUNTY Total					20,000.00 -					
		PROGRAM 586 - AIS PROGRAM										
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP- AIS PROGRAM										
DI	DI	17570-WATERGUARDS LLC	07/2025	905257	07/21/2025	333	360.00	Training Hours	Todd-25-06			1
DI	DI	17570-WATERGUARDS LLC	07/2025	905257	07/21/2025	333	28,910.63	Inspection Hours for June	Todd-25-06			1
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP- AIS PROGRAM Total					29,270.63					
		PROGRAM 586 - AIS PROGRAM Total					29,270.63					
		PROGRAM 595 - FEEDLOT PERFORMANCE FUNDS										
		79-603-595-0000-5285 - CO SOURCED REVENUE-FEEDLOT PERFORM										
RE	RE	Todd County Soil & Water	07/2025	147087	07/15/2025	222	22,660.29 -	2024 Feedlot Performance Funds				1
		79-603-595-0000-5285 - CO SOURCED REVENUE-FEEDLOT Total					22,660.29 -					
		PROGRAM 595 - FEEDLOT Total					22,660.29 -					
		PERFORMANCE FUNDS										



<u>SC</u>	<u>Tran</u> <u>Type</u>	<u>Vendor</u>	<u>G/L</u> <u>Mont</u>	<u>Receipt/Warrant</u> <u>NUMBER</u> <u>DATE</u>	<u>Seq</u>	<u>AMOUNT</u>	<u>Description / Service Dates</u>	<u>Invoice</u> <u>Number</u>	<u>Accr</u> <u>Cd</u>	<u>Basis</u>	<u>R1R2</u>
				DEPT 603 - S&W (FEEDLOT-CO MATCH) Total		135,660.54 -					
				Fund 79 - TODD SOIL & WATER AGENCY FUND Total		135,660.54 -					
	47 Transactions		20 Accounts	Final Total		135,660.54 -					

District Manager's Report
July 10, 2025- August 6, 2025

Highlights only



As many as 600 people attended Breakfast on the Farm at the Vetch Dairy Farm in Little Elk Township, Todd County in July 19, 2025. Soil Health Practitioner, Alyssa Scheve, and Deja Anton, Todd SWCD, District Manager, only had maybe 5 minutes of down time throughout the whole day. Their station on pollinators, land application setbacks, soil layers, and the history of Todd SWCD both amazed, enlightened, and entertained attendees alike. Off picture is the staging area for "Pocket the Pollen", an interactive game for both adults and children alike. Todd SWCD is celebrating its 60th Anniversary throughout 2025.

District Dispatch! From the Manager's fire hose:



LP Watershed 1W1P will be translated to the Mexican-Hispanic language- Fall 2025
Envirofest: Completed donation record request for the Browerville Lions; Confirmed horse teams, Kathy Riewer, Kanati Land Management, and Gene Tschida for the day. Rounding up several other presenters.

District 1, Barb James:

Typed up the **Mid-Year Report** for the **Feedlot Program**. Staff discovered that the Todd Feedlot Program has inspected all but 6 feedlots within the Crow Wing River Watershed.

District 2, Wayne Wendel:

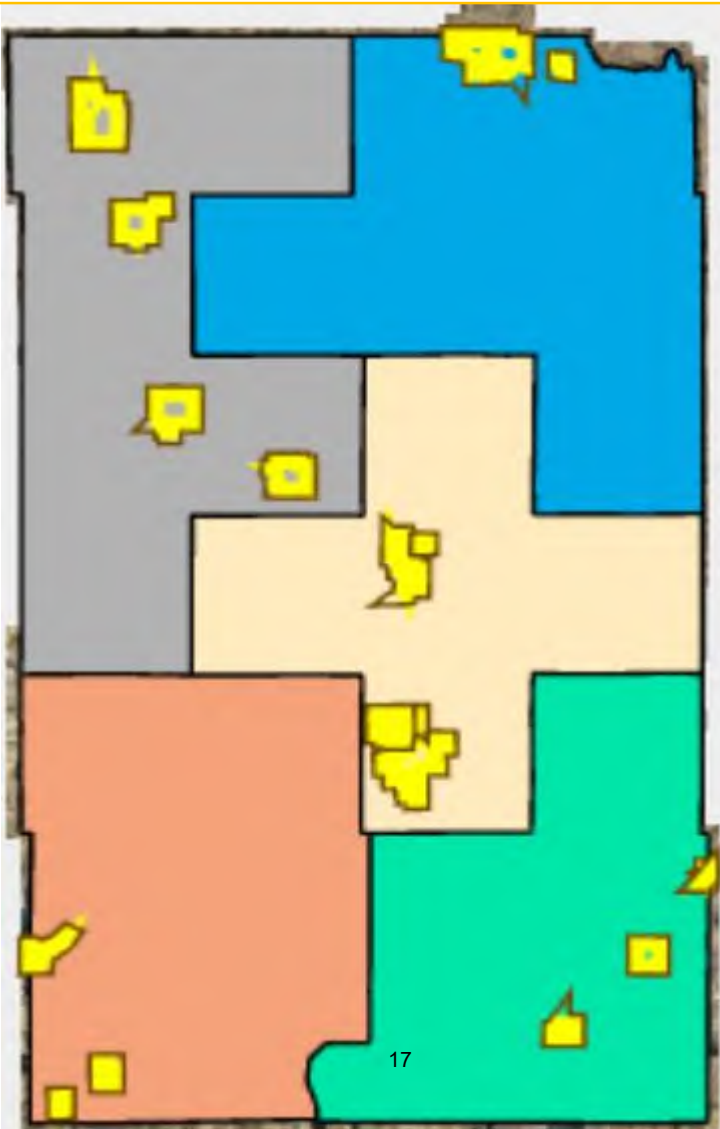
City of Clarissa: Contacted the City of Clarissa to inform them their riparian landowner has not followed through on their commitments to a native planting within the City.
Hauer pit closure: Referred to Planning and Zoning. Permit conditions have not yet been met.

District 5, Tom Williamson:

Fairy Lake: High water. Lake Association wants to lower the OHW and the inlet we installed. DNR says no. Native prairie is in and flourishing at three locations on Fairy Lake. Canoe test and lakeshore EARTH Assessment completed on two properties on Fairy Lake.
West Union Sogge WMA: Culvert elevation too high along County 51-potential to cause flooding and pressure on highway. Litchfield WMA/USFW is looking into it.

South of the Border:

Luke Herkenhoff: Conducted a site visit and interview for our Land Steward of the Year, WCTSA technician
Reichman Farms Soil Health Tour: Todd SWCD Partner Host



District 3, Dale Katterhagen:

July 19, 2025 **Breakfast on the Farm:** The SWCD booth was a smashing hit at Vetsch Dairy Farm in in Little Elk Township.
Little Elk Township: looking at placing restrictions on land application of bio-solids and paunch manure.
MAWQCP: I sent a response letter to the MN Commissioner of Ag, Thom Peterson, regarding Ag Water Quality certification and pit compliance at farms in Todd County.
CSP Incentive Payment: I reviewed and ranked all CSP applications in Todd County. One landowner was approved to install ~ 20 acres of CSP native tall prairie grasses on the shores of Lake Charlotte.
Tree planter is over at Public Works- will be available for loan starting September 1, 2025.

District 4 Larry Bebus:

Big Swan: The Swan Lake Alum Grant Shoreline Focus Project has kicked off! A shoreline restoration with native buffer will be installed later this month. The first dosing of Alum for August will be presented today for approval.
The **Schwanke Creek Feasibility Study** has been completed with 6 options for wetland restoration. The SWCD currently favors partnering with members of the USFW services, the Nature Conservancy, and UMN for the first ever delta project.
Birchdale Township Meeting: I attended the meeting per invitation to determine whether or not the township would consider taking on the Operation and Maintenance of a holding pond and inlet to reduce future road and gully erosion. It was finalized at the meeting that currently the most southern portion of Almond Drive is public for which the township does not claim jurisdiction. The culvert stabilization along Big Sauk Lake is done.
City of Grey Eagle: provided agency review and commentary on the City's plan to potentially replace the waste treatment center and water tower due to potential contamination from a gas station leak in town. Offered SWCD partnership in a planting a pollinator field in the new location once construction is complete.

Need a breather?

Fairy Lake Pollinator Planting



Mid-Year 2025 Todd SWCD Plan Of Action Report

ACTION:

Goal 1-2 All People, All Spaces. The people in Todd County are as diverse as its resources; different generations, cultures, politics, socio-economic stats, and origins. Todd SWCD will build connections between the citizens and the natural spaces in which they live, work, and recreate. Work will include steps to present media in alternate languages; reaching out to absentee landowners, classroom and youth education, and conducting site visits for any size property from lawns to farms to forests.

(Todd SWCD Staff & Mgmt.)



Above: Alyssa Scheve teaching soil health to toddlers at Breakfast on the Farm

ARE WE DOING IT? (2025 Examples)

- **Diversity:** RCPP Soil Health ranking sheet amended to account for first time implementers, beginning farmers/landowners and historically underserved (per requirement)
- **Connections:** 60th Anniversary Conservation Tour- Trek Through Todd: Connecting Conservation to the history of the land; Jeff Lucas "History of Todd County" Tour Guide
- **Where we Live:** Outreach to City of Grey Eagle for Partnership on new Water Treatment and drinking water tower area. City of Clarissa: Lawn to Native Planting and Zoning assistance; soil testing for suitability
- **Where we Work:** Working with the Browerville Waste Management for a potential native planting over construction disturbance for Spring 2026. March Contractors Meeting; Nitrate Testing for Todd County Employee Appreciation Week
- **Where We Recreate:** City of Long Prairie tree planting recommendations at the ballfields. Swan Lake, Sauk Lake, Big Birch Lake; Little Birch Lake; Lake Beauty- meeting presentations; Nitrate Testing at the Fair
- **Alternate Languages:** May be the first EVER watershed to service the needs of other cultures in translating the water plan to Spanish for libraries, schools, Chamber of Commerce, and Todd County departments
- **Absentee Landowners:** Water Testing Program-free for all landowners; Water testing and well sealing postcards to local and absentee landowners. Two Groundwater Billboards on Highway 71
- **Youth Education:** Pollinators at Todd Breakfast on the Farm; Soil Health Exploration at Wadena Breakfast on the Farm; SRWD Battle Point Park Field Day; Soil Profiles and Compaction; Envirofest, and Career Day at the Long Prairie -Grey Eagle High School- Becoming a Conservation Technician and Farm Biologist
- **Lawns to Farms to Forests:** Partnering with Sauk Lake association to digitize our EARTH Assessments. Conducting the first round of Shoreline Land Use Assessments along with multiple feedlot site visits. Forestry easements and plantings- site visits.

Mid-Year 2025 Todd SWCD Plan Of Action Report

ACTION:

Goal 2-7 Hard Surfaces Equal More Water.... Somewhere. All land uses impact water infiltration from stormwater. From roads, driveways, and parking lots, to roof tops, stairs, parks, cemeteries, ballfields and lawns; to shoreline riprap, construction sites, heavy equipment use, feedlots, tiles, and over tillage. Todd SWCD is committed to providing information to the people of Todd County on these impacts and alternative practices. Land use guides, videography, newsletters, talk shows, partnering with Planning and Zoning, presentations, and one on one site visits will occur throughout the seasons to those who desire to learn how to best protect our natural resources.

(SWCD Staff and Supervisors)



Above: Birchdale Township. This is one of five stabilization efforts the SWCD supported to prevent eroded sediment from entering Sauk Lake along Alcott Drive.

ARE WE DOING IT? (2025 Examples)

- **Roads:** Assisting Birchdale TWP road department with Outlet Stabilization cost-share for their Alcott Drive improvement project; Technician site visits with Wykeham TWP on road Improvement projects; Ongoing project development for the Stowe Prairie TWP road stabilization project on the banks of the Wing River.
- **Land Use Guides:** Developed Shoreline Cost-share Informational. E.A.R.T.H. Assessment Ranking sheet now in use.
- **Videography:** Drone footage of Field Erosion with a planned fall install
- **Newsletters:** Todd SWCD Annual Report and monthly articles in local newspapers
- **Talk Shows:** Monthly radio shows on KEYL Radio
- **Partnering with Planning and Zoning:** Swan Lake Campground; Mound Lake and Maple Lake impervious surface/excess water

Mid-Year 2025 Todd SWCD Plan Of Action Report

ACTION:

Goal 1-5 Droughts and Floods. Fire and Ice. Life and Death. Changes in weather and climate impact all life: bacteria, microscopic lifeforms, bugs, mollusks, animals, plants, invasive species, algae, humans, grasslands and forests. However, people have a tendency to blame their neighbors or others for these impacts, while the cause and most practical solution is often right below your feet. Todd SWCD wants to help remedy problems landowners are facing due to climatic interference by offering solutions and cost-share on their property, not on other peoples' lands. Blame does not lead to resolution.

(SWCD Staff and Supervisors)



Above: No blame, no shame. Heads together to solve the problem at hand: engineer, electrician, concrete contractor, builder, earthwork, landowner, NRCS, SWCD technical staff, and Todd SWCD District Manager.

ARE WE DOING IT? (2025 Examples)

- **Solutions and Cost-share:** Todd SWCD works with voluntary landowners, and partners with multiple resources to find solutions. This is evident in the **15** projects completed in the first half of the year and 14 other projects encumbered to date. See below:

Projects Complete and Paid:

- Feedlot related: **6** (fencing, liquid manure storage area, pit closures, engineering, stacking slabs)
- Shoreline related: **3** (native buffers, shoreline restoration, 5 outlets to lake: stabilization)
- Groundwater Protection: **1** well seal
- Forestry related: **4** (tree establishment and forest management plans)
- Soil Health: **1** (no till/strip till)

Ongoing Projects- not yet Paid:

- Feedlot related: **5** (engineering, manure management, Heavy-use/roofer structure, liquid manure storage area, and one pit closure)
- Shoreline related: **2** (native buffer/shoreline restoration)
- Groundwater protection: **2** well seals
- Forestry Related: **4** forest management plans
- Soil Health: **1** cover crop

Mid-Year 2025 Todd SWCD Plan Of Action Report

ACTION:

Goal 4-3 Soil Profiles. Natural resource protection and the resiliency of communities tie back to the soil upon which we build our lives. For long term protection and resiliency of Todd County, Todd SWCD will focus on building healthy farms, healthy forests, healthy yards, and healthy landscapes. Productivity can be enhanced through increasing diversity in riparian forests, pastures, microbiology, reducing soil compaction, restoring water storage and water holding capacities, and better nutrient management. Todd SWCD offers assistance in native plantings, cover crops, reduced tillage, forest stewardship plans, grazing, tree plantings, Lawns to Legumes and other programs – all to improve the soil profile.

(SWCD Staff)



Above: Jessica Moore, Todd SWCD Technician, at the registration desk for the Ray Archuletta Soil Health Field Day at Reichmann Farms. Jessica was accompanied by four other Todd SWCD host staff and the Ducks Unlimited Grazing Specialist, Mae Petrehn, covering Todd County.

ARE WE DOING IT? (2025 Examples)

- **Healthy Farms:** **151 acres** managed under soil health cost-share in the first half of 2025; Working on improved pasture management (livestock exclusion practices on **3** sites in Bruce TWP, Gordon TWP, and Burnhamville TWP.
- **Healthy Forests:** **240 acres** under steward management cost-share in the first half of 2025 and **1,220 acres** working through the easement (permanently protected) process.
- **Healthy yards:** **2** yards planted with pollinators and native vegetation with **4** others under construction. Working on developing partnerships with **3** urban sites for developing a healthy landscape/healthy yard: City of Bertha, City of Grey Eagle, and Todd County Waste Management.
- **Grant:** We requested and are receiving an extension on the LCCMR “What a Match Forestry Grant focused on landowner outreach, developing Forestry Management Plans, tree planting technical assistance, and youth education. (Total Budget **\$196,500**.)
- **Grant:** We just signed the grant agreement for **\$180,000** in cost-share for landowners willing to implement soil health practices from the RCPP Soil Health Grant.
- **Field Days:**
 - Co-Hosted the Ray Archuletta Soil Health Field Tour in Villard, MN through our partnership with the MN Soil Health Coalition on July 23, 2025.
 - Planning a local Soil Health Field Day here in Long Prairie at the end of September on the Matt Holt Farm.









Alexis Hughes Well Sealing Project

Location Information

Parcel Number	23-0013800
Township Name	Stowe Prairie
TWP, Range, Section	133,35, 16
Major Watershed	Red Eye
Minor Watershed	13003

Project Information

Project Type	Ecological
Practice Types	Well Sealing
Project Codes	351
Field Technicians	Deja Anton
Engineering Assistance	N/A

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

Landowner purchased this property a few years ago, and needed to replace the well. The old well was not sealed at the time of new well install. Located in R-10 Zoning.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
Steven Traut \$1,395	Steve Nash Well Drilling \$625	75%	\$468.75

Final Invoice (s)	Enter final Cost.	Cost Share Payment Amount	Enter final Payment.
Funding Source	FY & Grant Name. FY & Grant Name.	Enter \$\$ Amount FY & Grant Name.	



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Hughes encumbering request for 8/14/2025 submitted by Sarah Katterhagen

Batts Forest Stewardship Plan

Location Information

Parcel Number 28-0020302
 Township Name Turtle Creek
 TWP, Range, Section 131N, 32W, 21
 Major Watershed Long Prairie
 Minor Watershed Turtle Creek - 1403802

Project Information

Project Type Ecological
 Practice Types Forest Mgmt
 Project Codes 106
 Field Technicians Moore
 Engineering Assistance Jaden Bjorklund

Resource Concern and Project Purpose Description

156 of 161.84 acres, across 5 tracts, is located within the high priority for private forest management focus and groundwater resource concerns in Turtle Creek minor watershed of the Long Prairie River 1W1P. Rice Lake (DOW 77-0061-00) is a natural environment lake, ranked outstanding for its biological significance, and is phosphorus sensitive (restore). 54% of the acres within these tracts are zoned shoreland (S) and the rest is zoned for agricultural/forestry (AF-1).

Funding Information

Plan Estimate

\$1,704

Cost Share

70.4% \$1,200 (max)

Final Invoice (s)

Submitted at a later date

Cost Share Payment Amount

Submitted at a later date

Funding Source

FY23 – LCCMR - Forestry \$1,200.00
 FY & Grant Name.

The max amount of cost-share allowable through policy is \$1,200.



Fritze Forest Stewardship Plan

Location Information

Parcel Number 28-0020302
Township Name Wykeham
TWP, Range, Section 131N, 35W, 4
Major Watershed Long Prairie

Minor Watershed Eagle Creek - 14044

Project Information

Project Type Ecological
Practice Types Forest Mgmt
Project Codes 106
Field Technicians Christiansen, Moore
Engineering Assistance Jaden Bjorklund

Resource Concern and Project Purpose Description

49-acre tract. Property is located within the high priority management zone regarding groundwater and bacteria resource concerns in Eagle Creek minor watershed of the Long Prairie River 1W1P.

Funding Information

Plan Estimate

\$790.00

Cost Share

75% \$592.50

Final Invoice (s) Submitted at a later date **Cost Share Payment Amount** Submitted at a later date

Funding Source FY 23 LCCMR - Forestry \$592.50
FY & Grant Name.

The max amount of cost-share allowable through policy is \$1,200.



Ron Pallow Well Seal Request

Location Information

Parcel Number 27-0019601
 Township Name West Union
 TWP, Range, Section 127-35-25
 Major Watershed Sauk River
 Minor Watershed 16068 Silver Creek

Project Information

Project Type Engineered
 Practice Types Well Seal
 Project Codes 351 well
 Decommissioning
 Field Technicians Anton
 Engineering Assistance Steffl Drilling and Pump

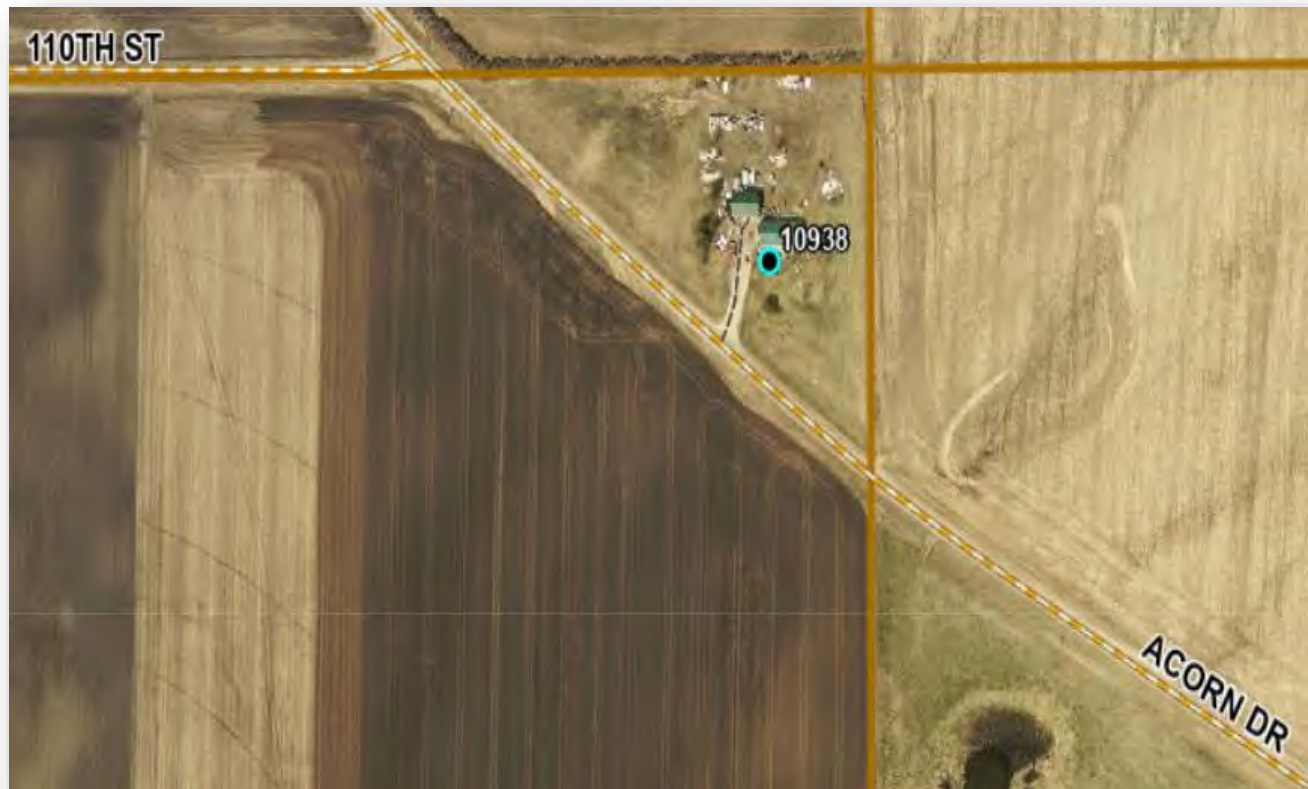
Resource Concern and Project Purpose Description

Unregistered abandoned 56' well fully surrounded by high tillage acres. Groundwater concern due to proximity of nutrient application in the area. New owner- wants well sealed.

Funding Information

High Bid	Low Bid	Cost Share
\$2295 Traut Wells	\$1500 Steffl	75% \$1125

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	FY24 Conservation Contracts	Enter \$\$ Amount	



Pallow Well Seal Request submitted by Deja Anton 08.06.2025



Julig Exclusion Fence - Encumbering

Location Information		Project Information	
Parcel Number	10-0005400	Project Type	Ecological
Township Name	Gordon	Practice Types	Fence
TWP, Range, Section	128N, 35W, 6	Project Codes	382
Major Watershed	Sauk River	Field Technicians	Christiansen
Minor Watershed	16061 – Crooked L Ditch	Engineering Assistance	N/A

Resource Concern and Project Purpose Description

The Julig property is 148 acres located within the Sauk River Watershed and borders approximately 4,000 linear feet of the Sauk River/JD-2 which outlets into Lake Osakis. JD-2 within Todd County requires a 50-foot perennial vegetated buffer along public waters. Currently, the landowner's cattle are entering the watercourse and damaging the perennial vegetation along portions of the bank and also crossing County 85. Approximately 6,100 linear feet of Hi-Tensil smooth wire electric exclusion fence will be installed to contain the cattle. 4 strands will be used along County 85 and 3 strands will be used along the Sauk River/JD-2 with varying setback distances encouraging or restricting flash grazing practices for vegetation management. The exclusion fence will help to protect the bank and improve water quality.

Funding Information

Bid & Contractor Name	Landowner In-kind	Cost Share %	Funding Amount
Minnesota Pro Fence \$17,738.93	Estimate \$4,434.73	75%	\$13,304.20

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	Feedlot Performance 2025 1W1P Sauk River		

Reductions

Nitrogen	69.17 lbs/yr	Watershed Pollutant Load Reduction
Sediment/TSS	0.2396 tons/yr	Calculator used
Phosphorus	10.6 lbs/yr	



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Julig Exclusion Fence, Encumbering, Submitted by Kasen Christiansen, 2025.8.14



2025 Plan of Action (POA): Build Resiliency through Outreach & Connection



Site 1

Facing East



Facing West



Site 2

Facing East



Facing West

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Julig Exclusion Fence, Encumbering, Submitted by Kasen Christiansen, 2025.8.14

Brunn Shoreland & Slope Stabilization

Location Information		Project Information	
Parcel Number	03-0048200	Project Type	Erosion Control-Riparian
Township Name	Birchdale	Practice Type	Streambank & Shoreline Protection, Critical Area Planting
TWP, Range, Section	127, 34, 13	Project Code	580, 342
Major Watershed	Sauk River	Field Technician	Josh Votruba
Minor Watershed	16034 – Sauk Lake	Technical Assistance	Ross Reiffenberger

Resource Concern:

A washout area/gully on property has continued to erode and send sediment into the lake. The goal of this project is to stabilize this slope with native vegetation and erosion control blanket, reducing sediment flowing downstream to the lake. The shoreline where this water will outlet into the lake will also be stabilized with rock rip rap and a native buffer planting.

Funding Information

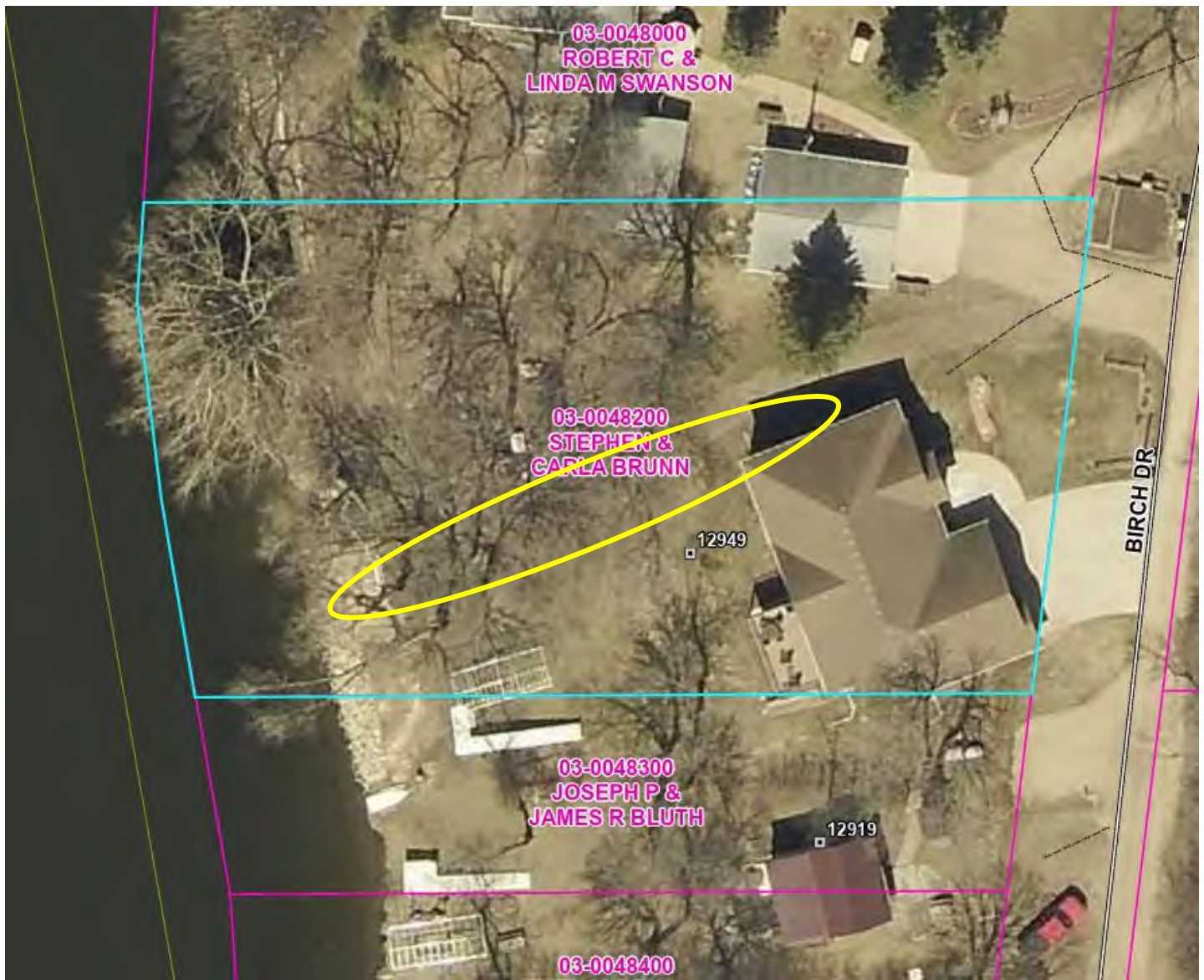
High Bid	Low Bid	Cost Share	
\$34,100.00	\$21,700.00	75%	\$16,275.00
JK Landscape	Silver Creek Landscape		

Final Invoice (s)	N/A	Cost Share Payment Amount	N/A
Funding Source	Sauk River WBIF	\$16,275.00	
	FY & Grant Name.	FY & Grant Name.	

Reductions

Phosphorus	4.09 lbs/yr
Soil	4.81 T/yr
Sediment/TSS	4.09 T/yr

BWSR Gully Stabilization Estimator



Area of concern circled in yellow above. A disturbed area of lawn on the property has continued to erode and send sediment into the lake. This disturbed area is located in a drainage path to the lake and receives a lot of stormwater from the Brunn property and neighboring property to the north.

The goal of this project is to stabilize this slope with native vegetation and erosion control blanket, reducing sediment & nutrients flowing downstream into the lake. The shoreline where this water outlets into the lake will also be stabilized with rock rip rap and a native buffer planting.



Top of slope looking down towards lake, arrows showing movement of water down to lake





Brunn Shoreland & Slope Stabilization (Encumbering), Submitted by Josh Votruba 7/10/25



Bottom of slope/gully where it outlets into lake



View looking up towards house

Anderson Shoreland Buffer & Bank Stabilization

Location Information		Project Information	
Parcel Number	03-0066700	Project Type	Erosion Control-Riparian
Township Name	Birchdale	Practice Type	Critical Area Planting & Shoreline Protection
TWP, Range, Section	T127, R34W, Section 23	Project Code	342 & 580
Major Watershed	Sauk River	Field Technician	Josh Votruba
Minor Watershed	16034 – Sauk Lake	Technical Assistance	Ross Reiffenberger

Resource Concern:

Soil and bank erosion into Sauk Lake, likely as a result of lawn to lake mowing and stormwater. The combination of native plantings and rock rip rap proposed in this project will stabilize the beginnings of bank erosion on Sauk Lake and reduce future sediment and nutrients from entering Sauk Lake from the property.

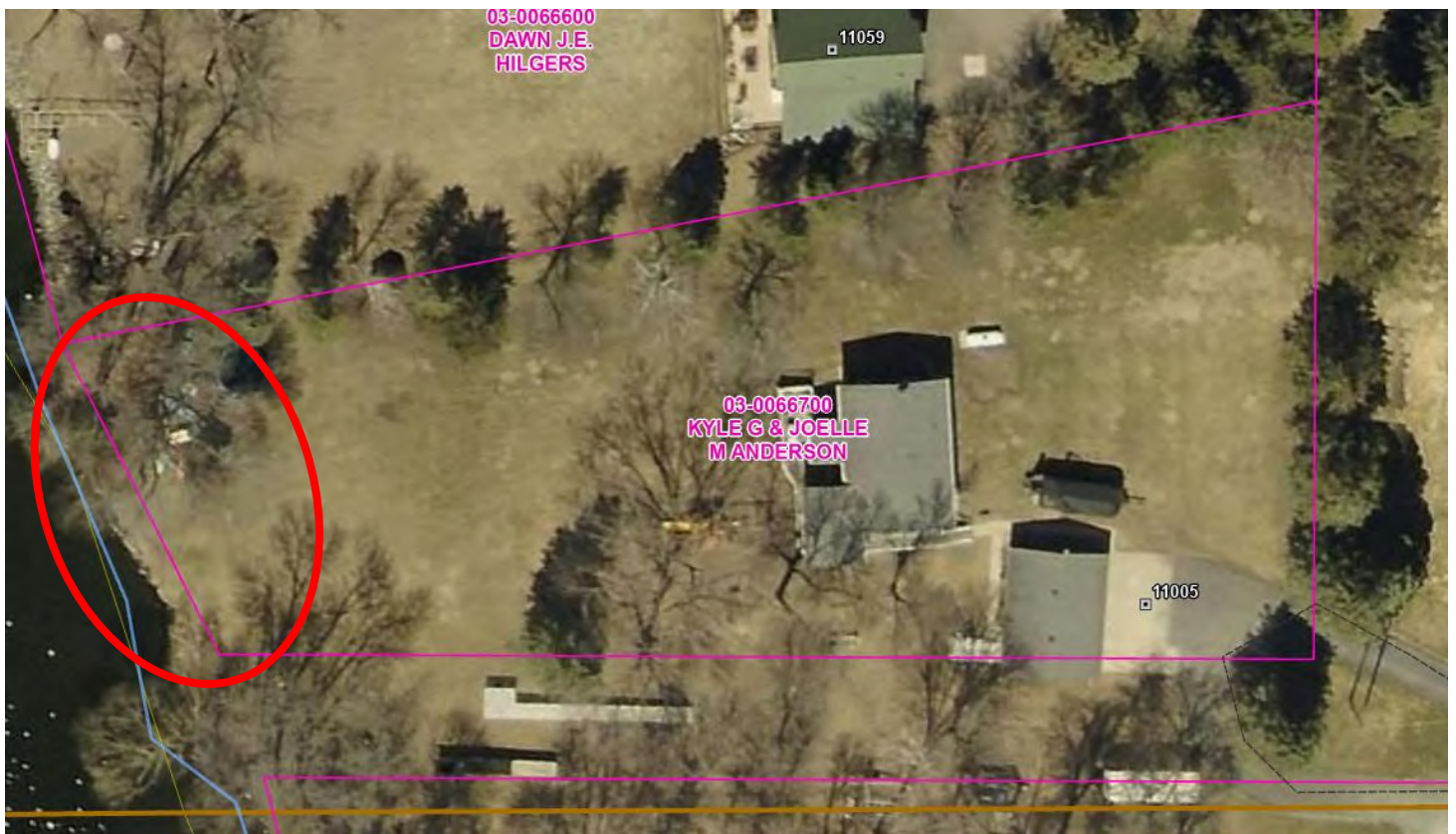
Funding Information

High Bid	Low Bid	Cost Share	
\$28,625.00	\$24,844.20	75%	\$18,633.15
MN Native Landscapes	Hoffman Haulers		

Final Invoice (s)	N/A	Cost Share Payment Amount	N/A
Funding Source	Sauk River WBIF	\$18,633.15	
	FY & Grant Name.	FY & Grant Name.	

Reductions

		BWSR Stream and Ditch Bank Stabilization Estimator
Phosphorus	7.01 lbs./yr	
Soil	8.25 T/yr	
Sediment/TSS	8.25 T/yr	



Project area circled above in red



Anderson Shoreland Stabilization & Buffer (Encumbering), Submitted by Josh Votruba 8/14/25



Anderson Shoreland Stabilization & Buffer (Encumbering), Submitted by Josh Votruba 8/14/25



Final Engineer Design Plan – Bank will be sloped at 3:1 a slope and have rock rip rap installed. Behind rock rip will be a native buffer. The combination of native buffer and rock rip rap will help stabilize bank and prevent erosion.



Big Swan Lake Phosphorus Reduction Alum Treatment Action Approval

Location Information

Project Type	Ecological/Engineered
Practice Types	Alum Treatment
Field Technicians	Anton- BWSR Grant
Engineering Assistance	Barr Engineering

Project Information

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

The Big Swan Lake Improvement District, RMB Labs and Lake Restoration and now Barr Engineering have put together a proposal to reduce annual internal phosphorus loading in Big Swan Lake, Todd County- Minnesota- by 80% through a two year split application alum treatment on 95 acres within the lake. This reduction combined with lakeshed conservation projects overseen by the Todd Soil and Water Conservation District (SWCD) will meet the ten year water quality milestone established by the most recent Minnesota Pollution Control Agency (MPCA) "Total Maximum Daily Limit (TMDL)" study. Big Swan Lake is "barely impaired" for phosphorous, meaning it is fixable. The point of this grant is for the alum treatment to buy time, placing phosphorus from internal loading on a hold pattern while we aggressively repair shorelines and upland loading. The goal is to remove Big Swan Lake from the impaired list for phosphorus in ten years' time. Through SWCD Board policy established specifically for this grant, the grant can provide 90% cost-share towards the cost of the alum treatments.

Alternative Conservation or Management Practice(s) Considered

Multiple alternative solutions were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause. Request Feasibility Study from Todd SWCD for more information.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
Lakeshore Restoration \$598,400	Barr Eng. w/Adjustments \$545,120	90%	\$490,608

Final Invoice (s)	TBD	Cost Share Payment Amount	TBD
Funding Source	FY 24 Big Swan Lake Phosphorus Reduction C25-0169	Enter \$\$ Amount	

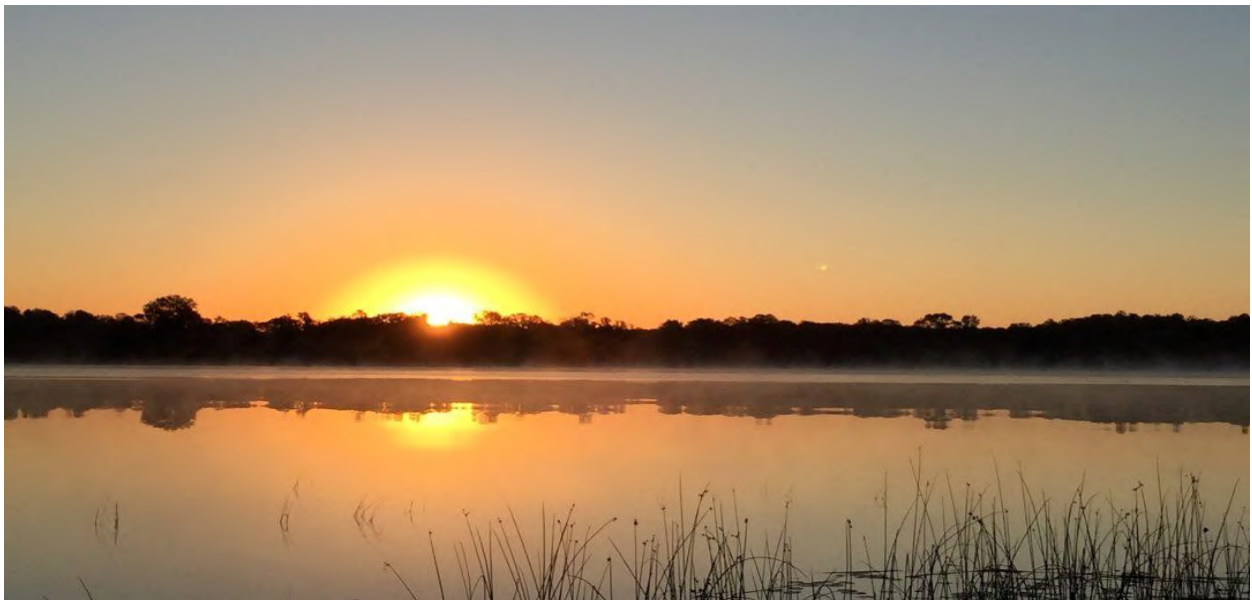
***This grant was applied for in fall of 2024 by Todd District Manager. BWSR notified Todd of the pending award of grant in late December 2024. The grant agreement was signed for execution on March 7, 2025. Budget for the Alum Treatment category is \$598, 400. Other grant categories include administration (\$1600), Project Development (\$11,000), Technical assistance and Engineering (\$14,000)

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Big Swan Alum Treatment Request submitted by Deja Anton. 08.14.2025

Reductions

The end plan is to completely eliminate phosphorus impairment from Big Swan Lake by the expiration of the ten-year CWMP through parallel activities, education campaigns, and project installs. However, the short-term goals for this 3-year proposal are aligned with milestones in the 2020 TMDL and WRAPS report. The milestones include reducing total phosphorus (TP) by 3,388 lbs./yr. through alum treatment, implementing shoreline BMPs to further reduce TP by at least 10 lbs./yr., and introducing Ag BMPs in the lakeshed to decrease annual TP contributions by another 208 lbs. These actions will reach the 31% milestone set by the MPCA in full.



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Big Swan Alum Treatment Request submitted by Deja Anton. 08.14.2025

Technical Memorandum

To: Lee Daly, Big Swan Lake Improvement Association of Todd County
From: Greg Wilson, Barr Engineering Co.
Subject: Review of Alum Treatment Feasibility Assessment and Finalize Treatment Adjustments
Date: July 16, 2025
Project: Big Swan Lake Alum Treatment—23771009.00

This memorandum is intended to review the alum treatment feasibility assessment report, sediment phosphorus monitoring data and alum dose calculations proposed for the chemical treatment of Big Swan Lake and suggest adjustments to the chemical treatment dosing plan, including final estimated costs, and phasing based on contractor input.

Review of Alum Treatment Feasibility Assessment and Alum Dose Calculations

A review of the Alum Treatment Feasibility Assessment report (RMB Environmental Labs, 2024) indicated that the alum dosage/volume was estimated using the 95-acre proposed treatment area and the average 8.77 grams per square meter of releasable phosphorus measured in the upper 6 centimeters of the sediment cores to determine an alum dosing rate of 174 grams per square meter (g/m^2) to bind the releasable phosphorus in place.

While the feasibility assessment report provided the estimated alum chemical costs, it did not include the actual amount or volume of alum (pounds or gallons) that were used to generate the estimated cost and the required dose of 174 g/m^2 does not specify the basis (such as aluminum, aluminum sulfate or other hydrated chemical formula) that could have been used to calculate the required alum volume for the treatment contractor. As a result, I reviewed the alum dose calculations spreadsheet (provided by Steve Henry) to get clarification on aluminum basis for the dose and/or the amount of alum that was used for project budgeting in the report.

While the alum dose spreadsheet did not specify how the prescribed alum dose was determined, it did show that the alum dosing rate of 174 g/m^2 was based on an alum dose of 25 mg per gram, the 6-centimeter sediment thickness, and the measured sediment core moisture (89%) and density (1.06 g/cm^3). The spreadsheet further assumed an aluminum concentration of 220 grams per gallon of alum which results in a total of 304,000 gallons of alum required for the 95-acre lake treatment area. Using the same input parameters, I independently estimated that RMB's recommended dose was within 8 percent of the alum volume that Barr typically would have estimated, based on our alum dosing rates for releasable phosphorus. As a result, I do not recommend any changes to the total aluminum mass that should be applied to Big Swan Lake for the alum treatment.

Recommended Adjustments to the Chemical Treatment Dosing Plan

After confirming the aluminum dose for the Big Swan Lake treatment, I reached out to Lake Restoration to discuss potential adjustments to the chemical treatment dosing plan, including phasing and a quote with final estimated costs.

The recommended alum dose equates to a volumetric dose of 4.1 mg/L of aluminum, which is well below the maximum allowable aluminum dosage of other similar projects, and therefore, should not require

buffering from another chemical. As a result, it is expected that a two-phase alum treatment will ensure that the pH will be met throughout the course of the alum applications. The results of the alum jar test will be used to confirm that splitting an unbuffered alum treatment into two phases will not cause the pH to drop below 6.0, which will be the primary monitoring requirement in Minnesota Pollution Control Agency's (MPCA) permit.

The results of these determinations were communicated with Lake Restoration to get an updated estimate of the overall treatment costs, and they indicated that their source of alum has a higher concentration of aluminum (381 grams per gallon of alum) than was assumed in the feasibility assessment. Adjusting for the higher aluminum content in Lake Restoration's source of alum, the total volume of alum required for both phases of the Big Swan alum treatment will be 175,722 gallons.

The following table summarizes the project cost items that Lake Restoration quoted for the Big Swan Lake alum treatment which was provided for budgetary purposes and is subject to change after receipt of the final contract documents and work agreement for the project. All the itemized costs are appropriate for this project. As a result, it is recommended that, if the total contractor cost of \$515,120 fits within the CWF grant budget, we proceed with the alum jar test task along with the task of securing a permit from the MPCA for the alum treatment project.

Item	Quantity	Unit	Unit Price	Extension
Mobilization—Fall 2025	1	Lump Sum	\$30,000	\$30,000
Liquid Alum Application—Fall 2025	87,861	Gallons	\$2.59	\$227,560
Mobilization—2026	1	Lump Sum	\$30,000	\$30,000
Liquid Alum Application—2026	87,861	Gallons	\$2.59	\$227,560
			Total	\$515,120



April 3, 2025

Lee Daly
Big Swan Lake Improvement Association of Todd County
12405 28th PI N
Plymouth, MN 55441

Re: Agreement for Big Swan Lake Alum Treatment Engineering Services

Dear Lee Daly:

Thank you for the opportunity to submit this agreement for engineering services. This letter, together with our Standard Terms (attached) sets forth the Agreement between Big Swan Lake Improvement Association of Todd County (Client) and Barr Engineering Co., its affiliates and subsidiaries (Barr) regarding engineering assistance and contractor oversight for alum chemical treatments of Big Swan Lake.

The scope of professional consulting services Barr will provide includes review of the previously-completed alum treatment feasibility assessment to finalize treatment dosing, permitting, development of contract documents (including plans and specifications), an optional task for lake water alum jar testing, and contractor coordination and support throughout each phase of treatment. Table 1 summarizes the work tasks and the estimated cost.

Project Scope

The project includes the following work tasks:

1 Review alum treatment feasibility assessment and finalize treatment adjustments

After notice to proceed, Barr will review the alum treatment feasibility assessment report, sediment phosphorus monitoring data and alum dose calculations proposed for the chemical treatment of Big Swan Lake. Barr will prepare and email a memorandum to the Client with any suggested adjustments to the chemical treatment dosing plan, including final estimated costs and phasing based on contractor input.

2 Permitting

After Task 1 is completed, Barr will prepare and send a letter to the Minnesota Pollution Control Agency (MPCA) requesting permit approval for all phases of the chemical treatment proposed for the lake. Barr will also correspond with MPCA regarding questions or comments on the proposed treatment plan.

3 Prepare contract documents and coordinate with alum treatment contractor

Barr will prepare and provide project plans, specifications, and contract documents to assist Client in finalizing an agreement with the treatment contractor. This information will include project timing, the total alum quantities to be applied to the lake, including total acreage to be treated and estimates for the quantity and price of the bid items for each phase of work. Specifications will also include available information about chemical sourcing, volumes, access routes, easements, permit requirements and limitations on applications due to timing, hours, and weather variables.

This task includes preparing technical specifications and incorporating front-end documents for project implementation. Front-end documents will consist of the Quote Form, Agreement, General Conditions, and Supplementary Conditions. Technical specifications will be prepared using the Construction Specifications Institute (CSI) standard format. The Contract Documents will provide the contractor with the necessary information to provide a quote on the project and to perform the work.

Our quoting/contracting administration support will consist of sending Contract Documents for a single quote for two (assumed) phases of treatment, including an evaluation of the quote to support contract award.

4 Lake water alum jar testing (optional)

One component of technical feasibility for this project is the buffering capacity of the lake for pH, due to its water chemistry and sediment composition. Preventing wide swings in pH is important during alum treatments, and regular monitoring during treatment is required during a project. Past applications of alum to lakes have, to varying degrees, resulted in decreased pH for some time following treatment. Permit conditions dictate that alum applications must not result in pH readings below 6.0 to prevent adverse impacts on aquatic biota in Big Swan Lake. To assist in determining the potential impact that alum additions would have on pH in Big Swan Lake, we recommend that this optional task include one round of pH jar testing prior to each alum treatment to evaluate lake water response to the prescribed alum dosing for each phase of treatment.

For this task, we assume that Client volunteer(s) will coordinate water sample collection from Big Swan Lake and alum sample collection from the chosen contractor for delivery to Barr's field office in Edina, where we will perform subsequent alum titrations in Barr's lab to gauge the buffering capacity of the lake water. The results of the analysis of the alum titrations will provide the necessary data to calculate the maximum alum dose that could be safely applied to Big Swan Lake for each phase of treatment.

5 Treatment support and project closure

MPCA requires monitoring of the pH during alum application to ensure that the lake pH stays between 6.0 and 9.0. This task includes treatment support and construction administration tasks. Barr will provide on-site observation once per day (assuming 5 days of treatment) during each phase (assuming two phases of treatment) of treatment activities for the lake to ensure that the selected contractor is performing the work consistent with the Contract Documents. The estimated cost for this work applies to two phases of chemical applications for Big Swan Lake. Our proposed treatment support services include:

- Attendance at a pre-treatment planning meeting and on-site observation each day of chemical application
- Support of the treatment activities, including collection and review of field measurements and lab testing, observations (weather, site disturbance, chemical coverage, aquatic life stress and photographs) and compilation and evaluation of contractor's daily records
- Clarifying of the Contract Documents to the contractor during the treatment process
- Reviewing payment applications and monitoring reporting for MPCA
- Treatment close-out, including compilation of project records and submittal to Client.

Estimated Cost and Schedule

The following table summarizes the estimated costs associated with each task described in the scope of services. Our costs assume two rounds of alum treatment for the project. Project changes necessitating additional refinements to the contract documents or oversight of more than two phases of alum applications are not included in the estimated cost for this task. The costs for treatment support are dependent on the contractor's schedule, changes in the work and the amount of observation required to ensure that state water quality standards are met during the alum application. No other meetings or presentations are included in this work scope other than a single pretreatment meeting with the alum treatment contractor and Big Swan Lake Improvement Association.

The table also shows the estimated schedule for the completion of the project tasks. The schedule assumes authorization to proceed by Client no later than April 25, 2025. The actual schedule will be coordinated with Client and will accommodate coordination with the chosen contractor for lake access and staging area, where applicable.

Task	Description of Task	Amount	Estimated Completion
1	Review alum treatment feasibility assessment and finalize treatment adjustments	\$ 4,400	June 2025
2	Permitting	\$ 1,200	July 2025
3	Contract documents and coordination with alum treatment contractor	\$ 3,600	August 2025
4	Lake water alum jar testing (optional)	\$ 1,700	September 2025, 2026
5	Treatment support and project closure	\$ 19,100	November 2025, 2026
	Total Estimated Project Cost	\$ 30,000	

This Agreement will be effective for the duration of the services unless terminated earlier by either Client or Barr. Barr will commence work upon receipt of a copy of this letter signed by Client.

Barr will inform you of progress through periodic (e.g., bi-weekly) e-mail updates, telephone calls, invoice details, and other communications during project activities.

For the services provided, Client will pay Barr on a lump sum basis, according to the attached Standard Terms. Barr will bill Client on an approximately monthly basis. The cost of the services will not exceed \$30,000 without prior approval by you. Work beyond the scope outlined above will be billed on a time-and-expense basis in accordance with our fee schedule, following your written permission or otherwise negotiated with you.

We understand you or your designees have the authority to direct us. We will direct communications to you at the LM Daly@comcast.net email address. Direction should be provided to Greg Wilson at 4300 MarketPointe Drive, Suite 200, Minneapolis, MN 55435.

During the term of this Agreement, Barr agrees to maintain with a company or companies lawfully authorized to do business in the jurisdiction in which the project is located, the type of insurance and policy limits as set forth below (USD):

Workers' Compensation and Employers' Liability

- | | |
|----------------|-----------------------------------|
| 1. Coverage A: | Per State Statute |
| 2. Coverage B: | \$500,000 Each Accident |
| | \$500,000 Disease – Policy Limit |
| | \$500,000 Disease – Each Employee |

Commercial General Liability

- | | |
|----------------|---|
| 1. \$2,000,000 | General Aggregate |
| 2. \$2,000,000 | Products – Completed Operations Aggregate |
| 3. \$1,000,000 | Each Occurrence |
| 4. \$1,000,000 | Personal Injury |

Commercial Automobile Liability

- | | |
|----------------|---|
| 1. \$1,000,000 | Combined Single Limit Bodily Injury and Property Damage |
|----------------|---|

The Commercial Automobile Liability shall provide coverage for the following automobiles:

1. All Owned Automobiles
2. All Non-Owned Automobiles
3. All Hired Automobiles

Umbrella Liability

- | | |
|-----------------|---|
| 1. \$10,000,000 | Each Claim |
| \$10,000,000 | Annual Aggregate |
| 2. | The Umbrella Liability provides excess limits for the Commercial General Liability, Employers' Liability, and Commercial Automobile Liability policies. |

Professional and Pollution Incident Liability

Professional Liability insurance including Pollution Incident Liability coverage with limits of not less than \$5,000,000 Per Claim / \$5,000,000 Annual Aggregate.

Certificates of Insurance

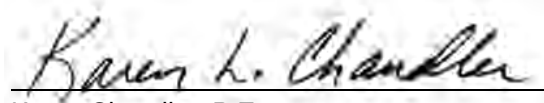
Certificates of Insurance will be provided upon request.

Barr and Client waive all rights, including their insurers' subrogation rights, against each other, their subcontractors, agents, and employees, and the other's consultants, separate contractors, and their subcontractors, agents, and employees for losses or damages covered by their respective property or casualty insurance, commercial general liability, or Builder's Risk insurance. This waiver of subrogation is effective notwithstanding any duty of indemnity.

If this Agreement is satisfactory, please sign the enclosed copy of this letter in the space provided and return it to Barr.

Sincerely yours,

BARR ENGINEERING CO.



Karen Chandler, P.E.

Its Vice President

Accepted this _____ day of _____, 20____

BIG SWAN LAKE IMPROVEMENT ASSOCIATION OF TODD COUNTY

By _____

Its _____

Attachments

Standard Terms—Professional Services

Barr's Agreement with Client consists of the accompanying letter or other authorization, Work Orders, and these Standard Terms – Professional Services.

Section 1: Barr's Responsibilities

- 1.1 Barr will provide the professional services ("Services") described in this Agreement. Barr will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of Barr's profession practicing in the same locality.
- 1.2 Barr will select the means, methods, techniques, sequences, or procedures used in providing its Services. If Client directs Barr to deviate from Barr selections, Client agrees to hold Barr harmless from claims, damages, and expenses arising out of Client direction.
- 1.3 Barr will acquire all licenses applicable to its Services and will comply with applicable law.
- 1.4 Barr duties do not include supervising Client contractors or commenting on, supervising, or providing the means and methods of their work unless Barr accepts any such duty in writing. Barr will not be responsible for the failure of Client contractors to perform in accordance with their undertakings.
- 1.5 Barr will provide a health and safety program for Barr employees, but will not be responsible for contractor, job, or site health or safety unless Barr accepts that duty in writing.
- 1.6 Estimates of Barr's fees or other project costs will be based on information available to Barr and on Barr's experience and knowledge. Such estimates are an exercise of Barr's professional judgment and are not guaranteed or warranted. Actual costs may vary. Client should add a contingency to the budgeted fees and costs to account for unexpected costs.
- 1.7 The information Client provides to Barr will be maintained in confidence except as required by law.

Section 2: Client Responsibilities

- 2.1 Client will provide access to property.
- 2.2 Client will provide Barr with prior reports, specifications, plans, changes in plans, and other information about the project that may affect the delivery of Barr's Services. Client will hold Barr harmless from claims, damages, and related expenses, including reasonable attorneys' fees, involving information not timely called to Barr's attention or not correctly shown on documents Client furnishes to Barr.
- 2.3 Client agree to provide Barr with information on contamination and dangerous and hazardous substances and processes Barr may encounter in performing the Services and related emergency procedure information.
- 2.4 Client agree to hold Barr harmless as to claims that Barr is an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of any law governing the handling, treatment, storage, or disposal of dangerous or hazardous materials.
- 2.5 Site remediation services may involve risk of contamination of previously uncontaminated air, soil, or water. If Client is requesting that Barr provide services that include this risk, Client agrees to hold Barr harmless from such contamination claims, damages, and expenses, including reasonable attorneys' fees, unless and to the extent the loss is caused by Barr negligence.

- 2.6 Monitoring wells are Client property and Client is responsible for their permitting, maintenance and abandonment unless Barr accepts that duty in writing. Samples remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are Client property. They will be discarded or returned to Client, at Barr's discretion, unless within 15 days of the report date Client gives written direction to store or transfer the materials at Client expense.
- 2.7 Client agrees to make disclosures required by law. If Barr is required by law or legal process to make such disclosures, Client agrees to hold Barr harmless and indemnify Barr from related claims and costs, including reasonable attorneys' fees.

Section 3: Digital Files, Reports and Work Product

- 3.1 Barr's digital files, including but not limited to models, executable data, source code, and all other digital files, remain the property of Barr and shall be provided to the Client only if expressly provided for in this Agreement. Any digital files not containing a seal are provided for the convenience of the Client only, and use by Client or others to whom Client provides the digital files is at the Client's sole risk and without liability to Barr.
- 3.2 Barr will retain all data relating to the Services for a minimum of seven years and financial data for three years.
- 3.3 Barr reports, notes, calculations, and other documents, and computer software, programs, models, and data developed by Barr are instruments of Barr Services, and they remain Barr property, subject to a license to Client for Client's use in the related project for the purposes disclosed to Barr. At Barr's request, Client will execute Barr's standard digital data and conditional use agreement prior to receiving any digital data files. Further, Client may not use or transfer such information and documents to others for a purpose for which they were not prepared without Barr's written approval. Client agrees to indemnify and hold Barr harmless from claims, damages, and expenses, including reasonable attorneys' fees, arising out of any unauthorized transfer or use.
- 3.4 Because electronic documents may be modified intentionally or inadvertently, Client agrees that Barr will not be liable for damages resulting from change in an electronic document occurring after Barr's transmittal to Client. In case of any difference or ambiguity between an electronic and a paper document, the paper document shall govern. When accepting document transfer in electronic format, Client accepts exclusive risk relating to long-term capability, usability, and readability of documents, software application packages, operating systems, and computer hardware.
- 3.5 If Client does not pay for the Services in full as agreed, Barr may retain reports and work not yet delivered to Client and Client agrees to return to Barr our reports and other work in Client's possession or under Client's control. Client agrees not to use or rely upon Barr Services or work for any purpose until it is paid for in full.

Section 4: Compensation

- 4.1 Client will pay for the Services as agreed or according to the current fee schedules if there is no other written agreement as to price. An estimated cost is not a firm figure unless stated as such and Client should allow for a contingency in addition to estimated costs.
- 4.2 Client will pay each invoice within 30 days after receipt as to all undisputed amounts. Payments not made within 60 days of invoice date will bear interest from the date that is 30 days after the date of the invoice at a rate equal to the lesser of 18 percent per annum or the highest rate allowed by law. Client agrees to pay all Barr costs of collection, including reasonable attorney fees
- 4.3 If Client directs Barr to invoice another, Barr will do so, but Client agrees to be responsible for Barr compensation unless Client provides Barr with that person's written acceptance of the terms of Barr's Agreement and Barr agrees to extend credit to that person.
- 4.4 Client agrees to compensate Barr in accordance with Barr's fee schedule if Barr is asked or required to respond to legal process arising out of a proceeding to which Barr is not a party.
- 4.5 If Barr is delayed by factors beyond Barr's control, or if the project conditions or the scope of work change, or if the standards change, Barr will receive an equitable adjustment of our compensation.
- 4.6 In consideration of Barr providing insurance to cover claims made by Client, Client hereby waives any right of offset as to payment otherwise due to Barr.

Section 5: Disputes, Damage, and Risk Allocation

- 5.1 Barr and Client will exercise good faith efforts to resolve disputes without litigation. Such efforts will include a meeting attended by each party's representative empowered to resolve the dispute. Disputes (except collections) will be submitted to mediation as a condition precedent to litigation.
- 5.2 Barr will not be liable for special, incidental, consequential, or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital. Barr and Client waives against the other and its subcontractors, agents, and employees all rights to recover for losses covered by our respective property/casualty or auto insurance policies.
- 5.3 Barr will not be liable for damages unless Client has notified Barr of Client's claim within 30 days of the date of Client discovery of it and unless Client has given Barr an opportunity to investigate and to recommend ways of mitigating damages, and unless suit is commenced within two years of the earlier of the date of injury or loss and the date of completion of the Services.
- 5.4 For Client to obtain the benefit of a fee which includes a reasonable allowance for risks, Client agrees that Barr's aggregate liability will not exceed the fee paid for Barr's Services, but not less than \$50,000, and Client agrees to indemnify Barr from all liability to others in excess of that amount. If Client is unwilling to accept this allocation of risk, Barr will increase Barr's aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, Client provides payment in an amount that will increase Barr fees by 10%, but not less than \$500, to compensate Barr for the greater risk undertaken. This increased fee is not the purchase of insurance.

- 5.5 If Client fails to pay Barr within 60 days following invoice date, Barr may consider the default a total breach of this Agreement and, at Barr's option, Barr may terminate all of Barr's duties without liability to Client or to others.
- 5.6 If Barr is involved in legal action to collect compensation, Client agrees to pay Barr's collection expenses, including reasonable attorneys' fees.
- 5.7 The law of the state of Minnesota will govern all disputes. Barr and Client hereby agree to submit to the exclusive jurisdiction of the State Courts sitting in Hennepin County, Minnesota, for all claims relating to the contract of the services performed by Barr and waive any objections to such location based on jurisdiction, venue or inconvenient forum. Barr and Client waives trial by jury. No employee acting within the scope of employment will have any individual liability for his or her acts or omissions and Client agrees not to make any claim against individual employees.

Section 6: Miscellaneous Provisions

- 6.1 Barr will provide a certificate of insurance to Client upon request. Any claim as an Additional Insured will be limited to losses caused by Barr's sole negligence.
- 6.2 This Agreement is Barr's entire agreement, and it supersedes prior agreements. Only a writing signed by an authorized representative for Barr and Client making specific reference to the provision modified may modify it.
- 6.3 Neither Barr nor Client will assign this Agreement without the written approval of the other. No other person has any rights under this Agreement.
- 6.4 Only a writing may terminate this Agreement. Barr will receive an equitable adjustment of Barr's compensation as well as Barr's earned fees and expenses if Barr's work is terminated prior to completion.
- 6.5 Barr will not discriminate against any employee or applicant for employment because of race, color, creed, ancestry, national origin, sex, religion, age, marital status, affectional preference, disability, status with regard to public assistance, membership or activity in a local human-rights commission, or status as a specially disabled, Vietnam-era, or other eligible veteran. Barr will take affirmative action to ensure that applicants are considered, and employees are treated during their employment, without regard to those factors. Barr actions will include, but are not limited to notifications, hiring, promotion or employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoffs or terminations, rates of pay and other forms of compensation, and selection for training or apprenticeship.
- 6.6 Neither Barr nor Client, including Barr officers, employees, and agents, are agents of the other, except as agreed in writing. Except as agreed in writing, nothing in this Agreement creates in either party any right or authority to incur any obligations on behalf of, or to bind in any respect, the other party. Nothing contained herein will prevent either party from procuring or providing the same or similar products or services from or to any third person, provided that there is no breach of any obligations pertaining to confidentiality.

End of Standard Terms



Mark Zastrow CCRP Incentive Request

Location Information

Parcel Number	18-0034900
Township Name	Long Prairie
TWP, Range, Section	129-33-29
Major Watershed	Long Prairie
Minor Watershed	14057 Venowitz Creek

Project Information

Project Type	Ecological
Practice Types	CCRP
Project Codes	327
Field Technicians	Anton
Engineering Assistance	Riley Trantina; Farm Bill Biologist

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

These 14.84 acres will be put into Tall prairie grasses to provide long-term rest on farmland previously used under a more intensive disturbance or cropping system. Benefits include creating a more resilient shoreline to Lake Charlotte, building unique wildlife habitat, enhancing the overall soil health (organic matter, microbiology, structure, etc), providing diversity in plant structures, more water holding capacity and less wind and water erosion across the acreage. This land is in the Long Prairie DWSMA, in shoreland zoning, and is located in a priority area of the Long Prairie one Watershed, One Plan.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions such as continue crop farming it or leave fallow were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

Incentive payment: \$500/acre

14.84 ac = \$7,420

Funding Source

FY25 LP CCRP \$7,420
Incentive P25-0471

****This was the only Todd County acreage that scored high enough for an incentive payment within the Long Prairie Watershed.**

See attached FSA documents.



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Zastrow CCRP Incentive Request Submitted by Deja Anton. 08.14.2025

Scenario Information

Farm Number: 99
Tract Number: 4696

Scenario Name: T4696_MarkZ_SAFE_su63
Signup Name: Continuous Signup 63 SAFE
Scenario ID: 1
Admin FSA St/Cnty: 27153
Physical Location FSA St/Cnty: 27153
Total Contract Acres: 14.84

Latitude Centroid: 45.94951552
Longitude Centroid: -94.85767156
HUC Number: 070101080206
Created By: Renee.Retka
Date Created: 6/5/2025 1:21:05 PM

Scenario Validations

Missing Layers

No Missing Layers

Attribute Errors

No attribution errors

Scenario Polygon Information

Field Num	CLU Number	Subportion	Practice	Acreage	Expiring Contract Number	Expiring Practice	Reduction Reason
4	3, 1	Cropland	CP38E-25 -	3.69			
7	3, 2	Cropland	CP38E-25 -	11.15			

Land Eligibility Information

Conservation Areas

Name	Type	Code	Percent
Minnesota State Water Quality Zone	MN State WQ	WQ	100
Prairie Pothole	National CPA	PP	100
MN Back Forty SAFE	SAFE	MN_BF	100
Minnesota Water Quality CREP	CREP	MNWQ	100

Longleaf Pine Eligibility

Scenario Map

Continuous Signup 63 SAFE

Scenario Name: T4696_MarkZ_SAFE_su63 (1)

Tract: 4696



0 1,260 Feet

#: Polygon ID
#.00: Polygon Acres
#: CLU Number

 Scenario_Polygon
 Cropland
 Not Cropland





Unless otherwise noted:
 Shares are 100% operator
 Crops are non-irrigated
 Corn = yellow for grain
 Soybeans = common soybeans for grain
 Wheat = HRS, HRW = Grain
 Sunflower = Oil, Non-Oil = Gr.in
 Oats and Barley = Spring for grain
 Rye = for grain
 Peas = process
 Alfalfa, Mixed Forage AGM, GMA, IGS = for forage
 Beans = Dry Edible
 NAG = for GZ
 Canola = Spring for seed

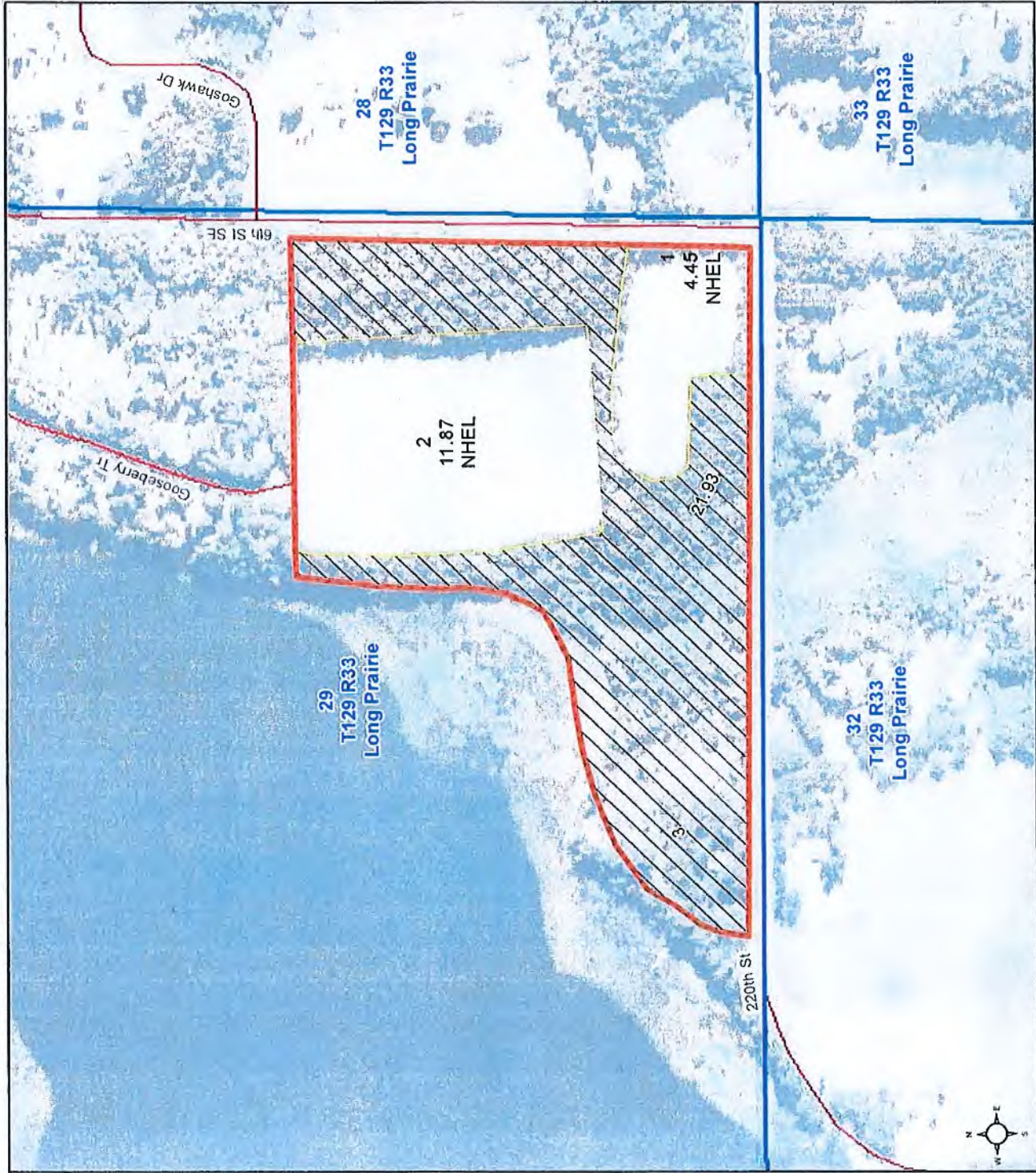
Common Land Unit

Non-Cropland
 Cropland
 Tract Boundary

Wetland Determination Identifiers

Restricted
 Limited
 Exempt from Conservation
 Compliance Provisions

Tract Cropland Total: 16.32 acres



United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached map.) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS). This map displays the 2021 NAIP imagery.

Houle Forest Stewardship Plan Request

Location Information

Parcel Number 05-00188.0018801.00186.00191
Township Name Burleeene
TWP, Range, Section 130-35-27
Major Watershed Long Prairie
Minor Watershed 14040 Dismal Creek

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Timberlane Forestry

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

Protection to Gray Lake sub-watershed basin by managing the adjacent 249 acres of forest for the benefits of shoreline resilience, soil health and carbon sequestration, diversity in plant species, production of wildlife habitat, and water quality protection

Alternative Conservation or Management Practice(s) Considered

Alternative solutions, such as do nothing or clear cut, were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
Erick Eggen, Timberlane Forestry: \$2820	75%	1200 MAX

Final Invoice (s)	TBD	Cost Share Amount	TBD
Funding Source	FY23 LCCMR	Enter \$\$ Amount	



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Houle FSP Request, Submitted by Deja Anton. 08.14.2025.



Rick Baum JR Cover Crop Seeding

Location Information

Parcel Number 04-0021900, 04-0027400,
04-0034800
Township Name Bruce
TWP, Range, Section T129N, R32W, Sec 27, 32,
34
Choose an item.
Major/Minor Watershed Mississippi-
Brainerd/10135 Swan
River

Project Information

Project Type Ecological
Practice Types Cover Crop
Project Codes 340
Field Technicians Alyssa Scheve
Engineering Assistance enter name

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

Little Swan River, Type 1, 3, 5, 6 wetlands, soil erosion and soil health. This project consists of planting an oat cover crop over 24.5 acres after silage harvest. Producer intends to take corn silage off, disk, plant and roll to establish an oat cover crop. Producer does not want a cover crop to over-winter. The purpose of this project is to increase soil health, and having a living cover crop after silage harvest, a time where the soil will be unprotected with no living roots, will provide that.

Alternative Conservation or Management Practice(s) Considered

Enter Possible Conservation and Management Options, including practice.

Funding Information

High Bid & Contractor Name	Low Bid & Contractor Name	Cost Share %	Funding Amount
Enter H Bid.	\$1736.73	75%	\$1302.54

Final Invoice (s)	Enter final Cost.	Cost Share Payment Amount	Provided at a later date.
-------------------	-------------------	---------------------------	---------------------------

Funding Source	FY24 Mississippi Brainerd WBIF	Enter \$\$ Amount
	FY & Grant Name.	FY & Grant Name.

Reductions

Before

After

Reduction Notes

RUSLE2 Erosion prediction calculator shows minor reductions in soil loss due to the tillage used to establish the cover crop.

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Rick Baum JR Cover Crop Seeding, submitted by Alyssa Scheve, 7/30/2025



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Rick Baum JR Cover Crop Seeding, submitted by Alyssa Scheve, 7/30/2025

Thielen Pit Closure

Location Information

Parcel Number	26-0027700
Township Name	Ward
TWP, Range, Section	131, 33, 29
Major Watershed	Long Prairie
Minor Watershed	HUC 12-Horseshoe Lake

Project Information

Project Type	Engineered
Practice Types	Waste Facility Closure
Project Codes	360
Field Technicians	Pratt/Anton
Engineering Assistance	Pratt

Resource Concern and Project Purpose Description

This property contains a round earthen manure storage pit to be closed, lying within ~350 feet of County Ditch 8, a tributary of the Long Prairie River and within 86' of the wetland hydrologic connectivity to the ditch. This is a water quality concern for E. coli bacteria, nitrogen, and phosphorus contributions through the instability of pit integrity due to age and condition of base and sidewalls.

The dimensions of the pit are 110 feet in diameter with a depth of 10 feet, which equals roughly 485,000 gallons when full.

Funding Information

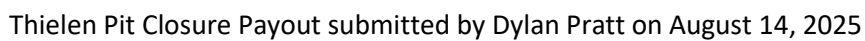
High Bid	Low Bid	Cost Share
\$27,114.00	\$16,772.75 (plus 10% contingency= \$18,449.75)	75% \$13,837.31
Plautz Excavating	Statema Backhoe Service	

Final Invoice (s)	\$18,971.72	Cost Share Payment Amount	75%
Funding Source	FY23LP WBIF	\$13,837.31	
	Feedlot Performance Funds	\$391.48	

Payment amount will be dependent on approval of an amendment. Additional funds for amendment will come from feedlot performance funds.

Annual Reductions

E. Coli	1.7E+15CFU
Nitrogen	11 mg/L
Phosphorus	7 mg/L





Thielen Pit Closure Payout submitted by Dylan Pratt on August 14, 2025



Thielen Pit Closure Payout submitted by Dylan Pratt on August 14, 2025



Thielen Pit Closure Payout submitted by Dylan Pratt on August 14, 2025



Reception Pit
in barn filled
with sand



Transfer Pipe
capped with
concrete





Murch Forest Stewardship Plan Payout

Location Information

Parcel Number 28-0013000.00131.00129.
00137.
Township Name Wykeham
TWP, Range, Section 130-35-27
Major Watershed Crow Wing
Minor Watershed 12050 Little Partridge
Creek

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Timberlane
Forestry

POA Targeted Initiative: **Hard Surfaces, More Water: Protect Surface Waters through Cost-share Practices**

Resource Concern and Project Purpose Description

Protection to Little Partridge River by managing the adjacent 127 acres of forest for the benefits of streambank resilience, soil health and carbon sequestration, diversity in plant species, production of wildlife habitat, and water quality protection

Alternative Conservation or Management Practice(s) Considered

Alternative solutions, such as do nothing or clear cut, were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

Bid & Contractor Name	Cost Share %	Funding Amount
Erick Eggen, Timberlane Forestry: \$2390	75%	\$1200 MAX

Final Invoice (s)	Cost Share Amount
\$2390	75%
Funding Source	Cost Share Amount
FY Crow Wing	\$1200 MAX per policy



2025 Plan of Action (POA): Build Resiliency through Outreach & Connection



Gen legal	PID	Deeded Acres Rounded	Stewardship Acres
W1/2 NE	28-0012802	36	8
NWSE	28-0012900	40	40
SWSE	28-0013000	40	40
NESE	28-0013100	40	24
SESE	28-0013700	40	15
Total		196	127

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Murch FSP Request, Submitted by Deja Anton. 08.14.2025.

Middendorf Pit Investigation Pay- Out

Location Information		Project Information	
Parcel Number	13-0014600	Project Type	Engineered
Township Name	Iona	Practice Types	Pit Investigation/soil boring
TWP, Range, Section	130-34-14	Field Technicians	Ebnet/Anton
Major Watershed	Long Prairie	Engineering Assistance	Nathan Pesta
Minor Watershed	14049 Harris Creek	Engineering Assistance	DeHaan, Grabs, & Associates

POA Targeted Initiative: **Soil Profiles: Protect Land Productivity with Effective Soil and Nutrient Management**

Resource Concern and Project Purpose Description

Concern for groundwater as no permit or design plan has been found. This was a soil boring and pit investigation to determine if the pit liner meets current standards.

Alternative Conservation or Management Practice(s) Considered

Alternative solutions such as do nothing, force a liner replacement were weighed regarding cost analysis, practicality of install, material availability, longevity, maintenance requirements, and effective resolution of cause.

Funding Information

Engineer Name 75% of \$1500
Nathan Pesta , P. E.

Final Invoice (s)	\$1500	Cost Share Payment Amount
Funding Source	FY23 Feedlot Performance Credits	\$1125



Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Middendorf Pit Investigation, Submitted by Deja Anton. 08.14.2025



Site Investigation:

In the two bore hole which the location is shown on the map, I classified the soil as a Clayey Sand. Lab tests show the Atterburg Limits had a PI as a 4 with 33% passing the #200. A PI needed according to MPCA is a minimum of 11. Well below the requirement needed to pass. The lab classified the soil as Silty, Clayey Sand (Sc-SM)

Basin Liner analysis:

Based on the results of the soil types, it is recommended to construct a concrete liner on the sides. Either a wall can be designed or the side slopes can be adjusted at 2.5:1 side slopes with the concrete to meet the passing requirements. Another, less expensive option but would require more space (3:1 side slopes) than the current steep side slopes of the basin would be to mix and compact bentonite into the existing soil to form a liner that would pass MPCA requirement's The existing concrete liner floor appeared to be in good condition and would satisfactory serve as a liner for the floor.

Conclusion

The current side slopes do not meet requirements of a liner for a waste storage pond.

Options to construct an acceptable liner would be:

1. Concrete walls or concrete side slopes at 2.5:1.
2. Existing soils with Bentonite admixture mixed into a recompacted earthen liner.
3. Bentomat or another acceptable Synthetic liner for the sides.
4. Clay from a borrow site constructed as a 2' liner.

Options 2-4 would require a reworking of the sides to a less steep side slopes and take up more room than the current Basin.

Todd SWCD Mission Statement: Conservation, Protection, and Enhancement of Todd County's Natural Resources

Middendorf Pit Investigation, Submitted by Deja Anton. 08.14.2025

Are you considering doing a shoreline project with Todd SWCD involving cost-share?

*****Todd SWCD Cost-Share Eligibility Checklist for Shoreline Landowners*****

If you are a landowner interested in cost-sharing opportunities, please review the following checklist to see if you qualify:

- ✓ 1. I am committed to protecting, enhancing, and conserving the natural resources on my property.
- ✓ 2. I have no ongoing land use violations on my property.
- ✓ 3. While I may still request technical assistance, I understand that Todd SWCD does not consider lawns extending to the water's edge a best management practice for shoreline properties.
- ✓ 4. I recognize that structural practices (e.g., rip-rap) installed with SWCD assistance will also include ecological practices (like native plantings) and will require annual operation and maintenance on my part. This maintenance may involve lifting and replacing stones dislodged by ice, weeding, clearing debris or matted vegetation, regular watering, controlling noxious plants, or replanting trees or shrubs included in the plan.
- ✓ 5. I understand that, although sometimes seen as undesirable, ice ridges, weeds, and cattails at the water's edge actually help protect my shoreline from future erosion damage.
- ✓ 6. I realize that all lakeshore properties are situated at the bottom or receiving end of a watershed basin. While certain Todd SWCD projects may help divert excess water from reaching my property, the SWCD cannot address issues unrelated to water quality, such as flooding basements, crushed road culverts, or fluctuating lake levels.
- ✓ 7. I understand that Todd SWCD cannot cost-share projects to correct structural issues in a dwelling/structure or assist projects that could jeopardize the structural integrity of my home, buildings, or other capital items on my property. If such a risk exists, the buildings or capital items in jeopardy will need to be fixed, removed or relocated before the SWCD project can proceed.
- ✓ 8. I acknowledge that it is my responsibility to provide a 25% match to the cost of the project in order to qualify for the 75% cost-share. I am aware that I may choose to contribute in-kind labor to the project.
- ✓ 9. I understand that Todd SWCD recommends obtaining bid estimates from three or more contractors for my project. Estimates that exceed the engineer or technical cost estimate by 50% or more will be investigated and may be denied a contract.

- ✓ 10. *I understand that cost-share will be based off of the lowest bid, but that I have the opportunity to use the contractor of my choice and that I pay the difference if the invoice comes in higher than the lowest contractor's bid.*
- ✓ 11. *I understand that cost-share is paid following project completion, technical certification by either the engineer or technician assigned to the project, and SWCD Board approval. The SWCD Board meets the second Thursday of every month.*
- ✓ 12. *I recognize that additional permits for this project may be required from regulatory agencies. I understand that Todd SWCD is not a regulatory agency and has no control over project requirements imposed by Todd County Planning and Zoning, the Department of Natural Resources, the Wetland Conservation Act, the Minnesota Pollution Control Agency, or the Sauk River Watershed District.*
- ✓ 13. *I recognize that Todd SWCD works with a variety of fluid grant sources. The availability of funding varies based on the timeframe of my project and how high of a priority my project is ranked based on location and resource concern. Having a year to plan ahead for engineering design and obtaining contractor estimates is best.*

The types of SWCD projects SWCD encourages are either a blend two or more practices or stand-alone projects consisting of:

- Alternative tile intakes to reroute clean water to areas of the property w/o water quality impact,
- Projects that address ravine and gully erosion,
- Projects that correct eroding, slumping of shoreline banks or undermining due to water encroachment of the shoreline
- Invasive Brush Management, i. e buckthorn
- Forest Management/Plans
- Contour or saturated buffer or vegetation strips
- Critical Area Planting- former impaction or impervious surface transitioning to a vegetated area
- Sediment basins/rain gardens/ collection traps
- Old well sealing/closure
- Windbreaks to prevent erosion by air- dust storms
- Riparian Forest or Herbaceous Covers- plantings
- Grassed waterways/swales for transferring stormwater
- Stable outlet structures
- Access control- typically fences preventing people or animals from creating wear in sensitive areas of the property
- Native Pocket Plantings such as pollinators, native prairie grasses and forbs
- Roof Runoff Management- roof gutters, berms, rain barrels, collection areas, sometimes curbing
- Heavy Use Area Protection practices- best management approaches for necessary impervious surfaces
- Tree & Shrub Establishment
- Stormwater and Erosion Control Prevention during construction
- Other applicable practices, site specific

Other (less available) Opportunities:

- There are some easement programs for landowners who desire permanent protection.
- The County has some septic upgrade loans and grants for failing septic systems.

If you, the landowner, are comfortable with working with Todd Soil and Water Conservation District with the understandings listed above, we invite you to our conservation team! We are excited to work with you!

Please contact District Manager, Deja Anton, to be assigned to technical team today! 320-732-3481 or deja.anton@co.todd.mn.us.

First year shoreline buffer on a steep slope on Fairy Lake



*By year three with good maintenance, this native buffer will be fully filled in and even more beautiful.
“Visions of tranquility” –part of the “connect-with-nature” movement for Millennials and Gen Z.*

Having a piece of shoreline... and not ruining it is the most beautiful art piece that any collector could ever want to own”.

~Andy Warhol

Tennessee Warning Notification

Todd Soil and Water Conservation District (SWCD) would like to provide all partnering landowners with the information they need to decide whether they would like to participate in our programs. The information you provide is considered public information, and can be retrieved upon request from any member of the public, **government, or organizational entity**. Here is a list of specific data the SWCD will request when you prepare to partake in Todd SWCD cost-share programs and how we use this data:

1. **Name(s) and parcel information-** These two pieces of information are used as the main identifiers for your project, as a title for the project, as a mechanism for tracking and filing in the SWCD electronic and hard files, and can be reported to **partner government entities** and the Board of Soil and Water Resources in the state E-Link Data base. This information can be entered into the Todd County Public GIS Viewer and ArcView to view your property from an aerial photograph or to find the best driving route to your property.
2. **Address-** This information allows Todd SWCD to send informational documents pertaining to the project to your residence. Information may include project designs, bid packets, cost estimates, cost-share approval letters, payment vouchers, and permitting information. This information can be typed in to the Todd County GIS Viewer and ArcView to view your property from an aerial photograph or to find the best driving route to your property. Technicians, engineers, and partner **administrative staff** may enter your address into Google Maps or other similar programs that offer directions. It allows Todd County or **other fund partners** to send a check for payment to your residence.
3. **Legal description of property and project type-** This information is captured so that we can map the location of the project both internally in our electronic files, and in the State E-link database. It is also used on contracts, permits, and affidavits of record that may be required by our programs.
4. **Project cost and % cost-shared-** This information is presented to the SWCD Board **and /or other decision making boards and committees** for contract and payment approval consideration. This information is listed on the cost-share contract which is public information.
5. **Signatures:** Signatures are required on contracts, vouchers, permits, engineer plans, utility notices, and operation and maintenance plans and other documents.

All of the above information (1-5) may be referenced on the Board of Supervisors meeting agenda, **partner meeting agendas** and **any affiliated informational** board packets. This information can be posted to the Todd SWCD's web page, **any partner entity website, and the affiliated** county website and is discussed in open meetings led by SWCD supervisors, Todd County Commissioners, and **other partner decision makers**. These meetings are open to the public.

All of the above information (1-5) is required to be provided by you in order to enter into contract with Todd SWCD and receive payments.

6. **Telephone numbers and emails-** This information is used to correspond with you about your project. If you provide it on a document, this information becomes public information.

It is important to note that any data provided to the SWCD may be shared upon court order, and can be provided to the state or legislative auditor.

I have received this information and understand the implications of providing data to the SWCD.

Signed: _____ Date: _____

Cost-Share Applicant Assurance Statement

I, _____ (the applicant, aka land Occupier), do acknowledge that Todd SWCD has a fiduciary responsibility to the tax payers of Todd County to assure that cost-share recipients are in good standing with local rules, programs and ordinance. In my application for cost-share, I do attest the following:

Initial:

_____ I have no unresolved violations with Todd County Ordinance and County Programs such as the Wetland Conservation Act, the County Feedlot Program, and the Buffer Act for riparian protection.

_____ My septic system is NOT an Imminent Threat to Public Health or Safety or in a violation status requiring an immediate upgrade.

_____ I do not owe Todd County back taxes on this property.

AND regarding cost-share contracts:

_____ In the event of property transfer, I do fully understand it is my obligation to disclose this contract, the associated operation and maintenance plan, and the contract end date with any and all recipients of the property transaction when the contract is still active.

_____ I acknowledge that it is my responsibility to choose the contractor/consultant to carry out the work outlined in the Cost-share Contract. I am obligated to pay the contractor's invoice in full, and any billing disputes are to be resolved solely between myself and the chosen contractor/consultant. SWCD payment is contingent upon the prompt receipt of accurate invoices formatted as per the program requirements from which the cost-share is funded.

_____ Currently, **I am** or **I am not** (circle one) receiving additional funding assistance from the following:

- A Federal Agency
- A State Agency
- Local Group, Club, or Organization such as a Lake Association, Wildlife or Farm organization, or community club

Signed:

(Applicant/ Land Occupier)

Date: _____



SOIL AND WATER CONSERVATION DISTRICT
215 1st Avenue South, Suite 104
Long Prairie, MN 56347
Phone: 320-732-2644 Fax: 320-732-4803

TODD COUNTY SWCD TREE PLANTING MACHINE RENTAL AGREEMENT

This tree planting machine rental agreement ("Agreement") is entered into by and between Todd County, through its Soil and Water Conservation Department ("County"), located at the Old Historic Courthouse 215 1st Ave S. Long Prairie, MN 56347, and _____ ("Renter"), located at _____. The planter is kept at 44 Riverside Dr, Long Prairie, MN 56347.

Renter hereby rents one tree planting machine _____ from County subject to the following terms and conditions: (make/model)

1. Renter agrees to provide the County a \$200 damage deposit plus a daily rental charge of \$100.00 for each day of requested use of the tree planting machine prior to pick up. "Daily" and "day" means any portion of a day between the pick-up hour of 3 pm to the drop off time of 2 pm the following day. Damage deposit is fully refundable with 30 business days of planter return if the planter is in full working order, its parts are in the same condition as when renter picked it up, and the planter is returned on time.
2. Renter shall provide all necessary labor, power, and supplies required for the legal transportation and safe operation of the tree planting machine. Included is an operation and safety guide.
3. Renter agrees to return the tree planting machine to 44 Riverside Dr, Long Prairie, MN 56347 as agreed herein. Unless otherwise waived by County in writing, Renter shall pay a late fee of \$25.00 for each hour that the tree planting machine is not returned to the County on or before the date and time agreed herein.
4. Renter agrees that County, its agents, employees, officials, or officers may enter upon Renter's premises or property at any time if necessary to secure the return of the tree planting machine. Unless otherwise waived by County in writing, a pick-up fee of \$100.00 will be charged to Renter if the tree planting machine is not returned to County as agreed herein.
5. Renter agrees to return the tree planting machine to County in the same condition as when received by the Renter.
6. Renter acknowledges and agrees that there are certain inherent risks and dangers associated with using a tree planting machine and that, except as expressly set forth herein, Renter knowingly and voluntarily accepts and assumes responsibility for each of these risks and dangers and all other risks and dangers that could arise out of Renter's use of the tree planting machine. Renter assumes all liability for the transportation, operation, maintenance, repair (including tire repair) and use of the tree planting machine. The SWCD/County's liability coverage does not apply to claims arising out of the renter's use of the equipment.
7. Renter agrees to report damage or maintenance needs prior to making any repairs to the tree planting machine. Any proposed repairs by Renter must be approved by the County in advance and in writing.
8. Renter agrees to defend, hold harmless, and indemnify County from any and all liability arising in connection with or directly or indirectly out of Renter's transportation, operation, maintenance, repair, or use of the tree planting machine, including liability for any defect or failure of the tree planting machine. Renter's duty to defend, hold harmless, and indemnify County shall survive the termination of this Agreement.
9. Renter agrees and will attest to follow with the condition that there shall be no subleasing of the tree planting machine.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this Agreement on the date first written below.

RENTER: Printed Name: _____

Signature: _____ 3:00 pm Pickup Date: _____

Title: _____ 2:00 pm Return Date: _____

Date: _____ Rental Fee: _____ + \$200 damage deposit DUE:

*Exact Cash, Check, and Credit Card Accepted.

Make check payable to: Todd County.

** Return signed contract, guidelines on the next page, and payment to: Todd Soil and Water Conservation District
Todd County Historic Courthouse,
215 1st Ave S, Suite 104
Long Prairie, MN 56347



THE FUTURE OF TILLAGE: A STRIP TILL EVENT

Join us for an educational morning filled with a variety of topics!
Light refreshments included.

AUGUST 19TH

9:00 am to 12:00pm

DISCUSSIONS:

- **Multiple Strip Till Equipment Demonstrations**
- *Local Farmer Panel*
- *Soil Aggregate Stability by Mark Gutierrez, MN Soil Health Coalition*
- *Integrating Soil Health with Roots by Anna Cates, U of M Extension*



Ron Sakry Farms

31757 State Hwy 106
Deer Creek, MN 56527

Scan QR code to register, receive directions, and stay updated with potential weather postponements. For more information, call or check out our website.



218-346-9105



www.eotswcd.org

